

December 11, 2017  
Franklin, Tennessee

The Franklin Special School District Board of Education met on Monday, December 11, 2017 at 6:30 p.m. at Poplar Grove Elementary School, 2959 Del Rio Pike, Franklin, with the following members present:

Tim Stillings, Chair  
Alicia Barker  
Allena Bell  
Robert Blair  
Robin Newman  
Kevin Townsel

Others present were: Dr. David Snowden, Dr. Catherine Stephens, Chuck Arnold, Dr. Kay Boan, Mark Anderson, Dr. Lee Kirkpatrick, Jesse Horne, Mary Decker, Dr. Roberta Hill, Amanda Parks, Amy Fisher, Josh Bracamontes, Robbin Cross, Lisa Chatman, Chip Sternenberg, and other staff, principals, teachers, parents, FSSDEA and community members.

**I. MEETING CALLED TO ORDER**

Chair Stillings called the meeting to order at 6:30 p.m. and began with a moment of silence.

**II. PLEDGE OF ALLEGIANCE**

PGMS Principal Mr. Chris Treadway welcomed those in attendance and led the Pledge of Allegiance.

**III. RECOGNITIONS**

**Good News Awards** (on file) - Highlighted were: FSSD Student Artist of the Month JES 4<sup>th</sup> grader Ava Marlin; Community Partners – Community Director for the Franklin Path Project Margaret Jane Strelecki, located in Franklin Estates, GraceWorks Ministries CEO and President Valencia Breckinridge and Food Pantry Manager Phil Rutledge, Franklin ThriftSmart manager Jerry Ladd, and One Generation Away’s founders Elaine and Chris Whitney; and SAE International’s Pre-College Program Developer for “A World in Motion” Meghan Stoyanoff and Nissan’s Senior Manager for Corporate Social Responsibility Vicki Smith, who have worked in partnership with FIS, PGMS and FMS teachers using the “A World in Motion” curriculum. Furthermore, Nissan donated passenger vans providing transportation to competition at Purdue for FMS students and teachers.

**IV. PUBLIC INPUT**

No one addressed the Board during this portion of the meeting.

**VI. REPORTS / PRESENTATIONS / DISCUSSIONS**

1. **“A World in Motion” STEM Program Presentation** - Science teachers Deb Shuler (PGMS) and Barbara Orr (FIS) described the STEM program “A World in Motion” and showcased student projects created from the curriculum and resources. Patty Littlejohn (FMS) is at Purdue with more than 30 of her students, selected nationally to compete in competition with their projects.
2. **Williamson County Local Option Sales Tax Referendum** – Williamson County Budget Director Nena Graham presented an outline for the referendum coming up to vote in February. In a recent meeting with Mayor Anderson, Dr. Snowden was provided with the projected amount the FSSD would receive in additional annual revenue from the proposed sales tax increase (on file). An increase in county tax would go directly into schools for the upcoming three years. The County Mayor asks for the district’s support in the referendum in February. A draft resolution was discussed for consideration at the January meeting.
3. **Teaching and Learning Spotlight** - “Response to Instruction & Intervention – Behavior (RtI<sup>2</sup>-B)”- Betsy Bagsby and Tonya Iturri, District TBSP Coaches, presented an in-depth look at support focusing on social and behavioral needs in Tier 1 and Tier 2 students. This positive, multi-tiered approach for prevention and intervention uses common language and methods across the district and within each building. More information can be learned on the subject in the Teaching & Learning report for December (on file).
4. **Construction Report** – Mr. Arnold presented the monthly update report (on file).
5. **Textbook Committee Member** – Mr. Townsel will be the Board representative to serve on the Textbook Committee for the Science adoption.
6. **NABSE Annual Convention Update** – Mr. Blair and Mr. Townsel gave updates on the 2017 conference.

## VII. APPROVAL OF BOARD AGENDA

Allena Bell made a **motion** to approve the board agenda as presented. Robert Blair **seconded** the motion, which **carried 6-0**.

## VIII. APPROVAL OF CONSENT AGENDA

Robin Newman made a **motion** to approve the consent agenda as presented. Robert Blair **seconded** the motion, which **carried 6-0**.

**Approved under Consent Agenda** (on file) were:

1. Minutes of Board Meeting dated November 13, 2017
2. Textbook Adoption Committee Members Form ED-2150
3. Budget Amendments
4. Disposition of Surplus: Landscaping equipment

## IX. BUSINESS BEFORE THE BOARD

1. **FSSD Property Final Master Plan in Partnership with City of Franklin** – Senior Urban Planner and Landscape Architect Mary Vavra with Barge Waggoner Sumner

& Cannon presented the final master plan for the PGMS/FMS, the FIS and the JES campuses (on file). Executive VP and Chief Marketing Officer Paula Harris as well as COF Parks Department Lisa Clayton were on hand to answer questions. The City of Franklin and the FSSD have partnered to develop a "Concept Plan" to enhance and/or develop new recreational facilities for these campuses. This project will expand student opportunities and also provide additional opportunities for city residents on nights and weekends when these facilities are not being used by the school district. The Board of Mayor and Alderman have previously approved this concept at their meeting on November 14, 2017. The administration recommended approval of the master plan. Moving forward, memorandum(s) of understanding will need to be approved as a next step.

Mr. Townsel publicly disclosed that he has employment with the City of Franklin, and that his vote will not be swayed by his employment.

Kevin Townsel made a **motion** to accept the concept plan as presented. Allena Bell **seconded** the motion, which **passed unanimously 6-0**.

- 2. Audit Reports for FY 2016-17** - Copies of both the Annual Financial Report for the FSSD and the individual schools' Activity Fund Report have been presented for the Board's review in preparation for the meeting. Andy Matlock and Eric Clements from Matlock Clements presented an overview of the audits and answered questions. Both the Internal School Funds audit and the District audit had unmodified clean opinions and no compliance issues. The auditor noted that the Food Service Fund has made gains of approximately \$150,000 since the past audit and commended the department for this accomplishment. The administration recommended approval of the audit reports as presented.

Allena Bell made a **motion** to approve the Audit Reports FY 2016-17 as presented. Kevin Townsel **seconded** the motion, which **passed unanimously 6-0**.

- 3. Policy Revision: Testing Programs (4.700) – 2<sup>nd</sup> Reading** - TSBA has suggested revisions to this policy in response to State Board of Education Policy 2.103, which now requires LEAs to "include additional information in their assessment policies. Specifically, this policy requires that local policies include information on how each locally required assessment complements and enhances student instruction and learning, and also how it serves a purpose distinct from state assessments." Additionally, the TNReady and EOC score weighting information has been revised to provide clarity. In accordance with the SBOE policy as it stands, this information must also be included in the student handbook, or other policy guidebook, and posted online. There were no changes requested by the Board upon 1<sup>st</sup> Reading. The administration requested approval of the 2<sup>nd</sup> Reading.

Robert Blair made a **motion** to approve the revisions for Policy 4.700 Testing Programs as presented. Alicia Barker **seconded** the motion, which **carried 6-0**.

4. **New Policy: Voluntary Pre-K Attendance (6.2011) – 2<sup>nd</sup> Reading** - This is a new policy created by TSBA for districts with voluntary pre-kindergarten programs. This policy is necessary to comply with the terms of the state funding grant. There were no changes requested by the Board upon 1<sup>st</sup> Reading. The administration requested approval of the 2<sup>nd</sup> Reading.

Alicia Barker made a **motion** to approve the revisions for Policy 6.2011 **Voluntary Pre-K Attendance** as presented. Robin Newman **seconded** the motion, which **carried 6-0**.

## X. DIRECTOR OF SCHOOLS REPORT

Dr. Snowden presented the following report to the Board:

- **City of Franklin Christmas Parade** – The Freedom Middle and Poplar Grove Middle School Bands once again participated in the annual City of Franklin Christmas Parade on Saturday, December 2nd. The Central Office was open to allow availability if needed.
- **City of Franklin Christmas Tree Lighting Ceremony** – Held on the evening of Friday evening, December 1<sup>st</sup> thousands of citizens enjoyed the outstanding FIS Choir’s performance and other musical entertainment. We are appreciative of the opportunity for our students to participate in this wonderful tradition.
- **Winter Break and Holiday MAC** – The district will be closed December 22 - January 2. Holiday MAC will be provided at the Cannon Street MAC site with the exception of Christmas Eve and Day, as well as New Year’s Eve and Day. Registration and activities are posted on the website. A district-based professional learning day will be held January 3<sup>rd</sup>, with an administrative day on the 4<sup>th</sup>. Students return on Friday, January 5th.
- **Board Retreat** – January 6, 2018 is scheduled for the annual Board Retreat to be held at the Teacher Center located at Moore Elementary. This all-day retreat will begin at 8:00 with breakfast, and then begin discussions at 8:30 with a welcome by our Board Chair. We have invited our legislators to attend to provide a preview of educational bills they anticipate during the session. We are in the process of developing a draft agenda for the Retreat so if members of the Board have items to include, please let us know.
- **TSBA Day on the Hill** - This annual legislative event will again be broken up into two events this year: on Monday evening: February 12 there will be a legislative briefing from 5:00-6:00 followed by a welcome reception (Board members and superintendents only this year); on Tuesday, February 13 there will be a full day beginning with registration and breakfast opening at 7:00. Committee meetings and visiting with our legislators about pending legislation and issues facing public education are scheduled for the rest of the day. The Association of Independent and Municipal Schools (AIMS) will once again sponsor a luncheon, generally beginning

at 11:30, back at the Doubletree Hotel. Registration for TSBA Day on the Hill is requested by February 6th. Please let Carol know if you will be attending, thank you.

- **2017-18 Conference update:** Thank you so much for your representation at these conferences and the investment of time that you put in to leadership development! Moving forward to the Spring, updates to attendance are as follows:
  - **NSBA Equity Symposium and Advocacy Institute** – scheduled for February 3-6, Mr. Stillings is registered to represent our district.
  - **NSBA Conference** – scheduled April 7 – 9, all members are registered. Please let Carol when you are ready to schedule travel to this conference, if you have not done so, or if your schedule changes. Please remember that AdvancEd summary will occur the afternoon of April 5<sup>th</sup>.

**XI. UPDATES**

**Teaching & Learning** - Dr. Catherine Stephens, Associate Director for Teaching & Learning, provided the following (on file):

- Demographic report dated 12/1/2017;

**Finance & Administration** - John McAdams, Associate Director for Finance & Administration, provided the following (on file):

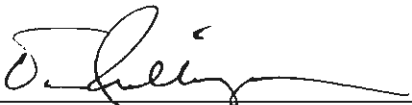
- Personnel Change Report November, 2017/December, 2017
- Investment Report dated October 31, 2017
- Revenue and Expenditure Reports dated 11/2017
- Tax Comparison Report

**XII. ANNOUNCEMENTS**

There were no announcements.

**XIII. ADJOURNMENT**

Chair Stillings adjourned the meeting at 7:48 p.m.

  
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Tim Stillings, Chair                      1/22/18  
Date

ATTEST:   
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Alicia Barker, Secretary                      1/22/18  
Date