

January 11, 2016
Franklin, Tennessee

The Franklin Special School District Board of Education met on Monday, January 11, 2016 at 6:30 p.m. at Johnson Elementary School, 815 Glass Lane, Franklin, Tennessee. The following members were present:

Tim Stillings, Chairman
Robert Blair
Kevin Townsel
Alicia Barker
Allena Bell

Not present was: Robin Newman

Others present were: Dr. David Snowden, Dr. Catherine Stephens, John McAdams, Dr. Kay Boan, Beth Herren, Mark Anderson, Susannah Gentry, Marilyn Ryan, Amy Fisher and other staff, principals, teachers, parents, FSSDEA and community members.

I. MEETING CALLED TO ORDER

Chairman Stillings called the meeting to order at 6:30 p.m.

II. PLEDGE OF ALLEGIANCE

Principal Mrs. Tosha Baugh welcomed those in attendance and led the Pledge of Allegiance.

There was a moment of silence recognizing three Centennial High School students who recently lost their lives.

III. RECOGNITIONS

Good News Awards (on file) - Highlighted: FSSD Student Artist of the Month, PGMS 6th grader Hannah Hodgin; PGMS 5th graders Cynthia Xu and Yao Xiao, who placed in the top 10 during the Mini Mu Mathematics Competition in December.

IV. PUBLIC INPUT

No one from the public chose to address the Board.

V. REPORTS/PRESENTATIONS/DISCUSSION

1. Proclamation in Honor of School Board Appreciation Week - Mayor Ken Moore presented a proclamation honoring our Board for the week of January 24-30, 2016.

2. **Executive PTO** - There was not a report this month.
3. **Teaching and Learning Spotlight - "January 5th District Professional Learning Day"** - Information presented is also highlighted in the Teaching and Learning report (on file). Mary Decker was recognized for the successful Professional Learning Day on January 5th. FSSD team members led nearly half of the sessions that day; our district hosted professors from four different universities as session speakers as well. A follow-up survey was sent to attendees and further discussion will occur at future Lunch & Learns.
4. **Annual Report of the Director of Schools for 2014-2015** - The Director of Schools' Annual Report was submitted for the Board's review. Various items were highlighted by the Director; however, each activity in this comprehensive document as well as many not listed were important for the benefit of our students. Mr. Townsel noted that questions regarding the report should be directed to Dr. Snowden.

VI. APPROVAL OF BOARD AGENDA

Alicia Barker made a **motion to approve the board agenda as presented**. Allena Bell **seconded** the motion, which **carried 5-0**.

VII. APPROVAL OF CONSENT AGENDA

Robert Blair made a **motion to approve the consent agenda as presented**. Allena Bell **seconded** the motion, which **carried 5-0**.

Approved under Consent Agenda (on file) were:

1. Minutes of Board Meeting dated December 14, 2015;
2. Budget Amendments.

VIII. BUSINESS BEFORE THE BOARD

Consideration of:

1. **Approval of Architect Contract for Upcoming Projects** - The architectural contract (on file) presented covers the various projects that will be undertaken with the bond funding previously approved by the Board. The architect, HFR Design, Inc., is a local firm used by the District on our last few projects like the re-roofing of Liberty Elementary. As a reminder, any school facility improvement over \$25,000 requires the services of a professional architect or engineer. Additionally, on pages 17 and 18 of the contract, HFR has agreed through negotiations with John McAdams to reduce the amount of their fee on our projects. Note that the standard fee in the industry is 6% of the construction cost of a project. The administration recommended approval of this contract.

Allena Bell made a **motion to approve the Architect Contract for Upcoming Projects as presented** (on file). Alicia Barker **seconded** the motion, which **carried 5-0**.

2. **Policy Revision: Nepotism (1.108) - 2nd Reading** - The TSBA Director of Policy & Staff Attorney recommended this policy revision, which more accurately reflects the language of Tennessee Code Annotated 49-2-202(a)(3), removing the requirement to publicly disclose the hiring of a person who is related to a board member, district administrator (and also county commissioner, or appointed or elected county official, for a county school district). The law only requires the director of schools to give notice to the board each time there is intent to hire a relative. The requirement for public disclosure has forced some directors to delay the hiring of teachers until the information could be presented publicly at a board meeting. Even though the policy update removes this language, the local board can choose to keep this requirement. Board members are strongly encouraged to complete a conflict of interest disclosure statement once they are made aware of the director's intent to hire. There were no changes requested by the Board upon first reading. The administration recommended approval of the second reading.

Robert Blair made a **motion to approve Nepotism (1.108) - 2nd Reading as presented** (on file). Alicia Barker **seconded** the motion, which **carried 5-0**.

3. **Policy Revision: School Board Meetings (1.400) - 2nd Reading** - The TSBA Director of Policy & Staff Attorney recommended this revision, which more accurately reflects the language of Tennessee Attorney General Opinion 95-126 which opines that a governing body may only regulate access to its public meetings in a manner that reasonably serves public safety and welfare, or its ability to conduct orderly and efficient proceedings. According to TSBA, many board policies currently require approval of the board prior to allowing recording equipment access. The revised policy allows boards to conduct orderly and efficient proceedings while ensuring access for the public. Language and legal references have also been updated. There were no changes requested by the Board upon first reading. The administration recommended approval of the second reading.

Kevin Townsel made a **motion to approve School Board Meetings (1.400) - 2nd Reading as presented** (on file). Allena Bell **seconded** the motion, which **carried 5-0**.

4. **Policy Revision: Prevention and Treatment of Sudden Cardiac Arrest (6.414) 2nd Reading** - Per TSBA Director of Policy & Staff Attorney, the General Assembly enacted Public Chapter 325 during the recent Legislative Session which requires districts to have a policy in place to address Sudden Cardiac Arrest Prevention. The new policy addresses training, removal of students from athletics, and optional penalties that districts can implement for personnel who are in violation of the law. Informational notices and requirements of the coach/employee, parent/guardian and student athlete, of which a signature is required before participation, as well as a copy of the medical release form to return to participation were provided for the Board's reference. There were no changes requested by the Board upon first reading; however, it is the Director's recommendation that penalties or consequences for not complying with Public Chapter 325, although optional, should be part of the policy.

The administration recommended approval of the second reading with the optional language as part of the policy.

Robert Blair made a **motion to approve Prevention and Treatment of Sudden Cardiac Arrest (6.414) - 2nd Reading as presented with optional language included** (on file). Kevin Townsel **seconded** the motion, which **carried 5-0**

IX. DIRECTOR OF SCHOOLS REPORT

Dr. Snowden reported on the following:

- **Amber Whitley**, our newly hired Instructional Technology Specialist, was introduced to the Board.
- **January 5th District Professional Learning** - It is so rewarding to observe FSSD professionals engaged in professional learning to enhance their talents to advance student learning. We set a goal a few years back to focus upon truly differentiating professional learning so each employee could maximize the areas in which they work each day. We may not be exactly where we desire to be but the progress has been phenomenal. I would encourage you to view the course topics from last week to see the myriad of professional opportunities offered. Many of those sessions were taught or facilitated by many of our own FSSD professionals! I would like to recognize Mary Decker, Curriculum and Professional Learning Supervisor, for developing and organizing an amazing day for our personnel. I would also like to thank the other members of the Teaching and Learning Team who helped to make this a successful day.
- **Board Retreat** - Our Board Retreat is scheduled for January 16th at the TSBA Headquarters at 525 Brick Church Park Drive, Nashville. A draft agenda will be forwarded to Board members this week. If a Board member would like to add other items for discussion, please send those to Carol and me. Breakfast will be available beginning at 8:30; a welcome by our Board Chair is scheduled for 9:10. A legislative update with guests Senator Johnson and Representatives Sargent, Durham and Casada will be the first agenda item. All of the FSSD Leadership Team are requested to be present that day.
- **Martin Luther King, Jr. Day** - Our district will be closed on Monday, January 18th in observance of Martin Luther King, Jr.'s birthday.
- **School Board Appreciation Week, January 24 - 30, 2016** – (The Board has already received a Proclamation earlier in the meeting.) Each Board member will be receiving an invitation to an individual school to be honored and recognized for your service to the students and employees of our district. In recognition of your service, the school district will be donating a book to each of the media centers. Thank you for all the support, time and dedication each of you devote to our district!

- **TSBA Day on the Hill** - As noted in the December report, this annual legislative breakfast will be held on Tuesday, February 16th from 7:00 - 8:45. Following this, TSBA encourages Board members to attend committee hearings and/or visit the offices of their senators and representatives. The Association of Independent and Municipal Schools (AIMS) then sponsors a luncheon, generally beginning at 11:30, back at the Doubletree Hotel.
- **NSBA Conference** - We have registered for the NSBA Conference scheduled for April 9-11 in Boston. Carol will be checking with you individually to schedule transportation.
- **Statement of Disclosure of Interests to Tennessee Ethics Commission** - If Board members have not submitted an annual statement to the Ethics Commission, please access the online filing at <https://apps.tn.gov/conflict/>. This statement is required by law to be filed by January 31st.

X. UPDATES

Teaching and Learning - Dr. Catherine Stephens, Associate Director for Teaching & Learning, provided the following (on file):

- FSSD Demographics dated 12/17/2015;
- Summary of Teaching and Learning Activity for the January Board Meeting.

Finance and Administration - John McAdams, Associate Director for Finance & Administration, provided the following (on file):

- Personnel Change Report for December, 2015/January, 2016;
- Investment Report dated November 30, 2015;
- Revenue and Expenditure Reports dated 12/2015.

XI. ANNOUNCEMENTS

John McAdams provided a report on county tax collections: October 2015 collections were 3.5% better than the previous year.

XII. ADJOURNMENT

Chairman Stillings adjourned the meeting at 6:53 p.m.

	<u>2/8/16</u>
Tim Stillings, Chairman	Date

ATTEST:		<u>2-8-16</u>
	Alicia Barker, Secretary	Date