

August 14, 2017  
Franklin, Tennessee

The Franklin Special School District Board of Education met on Monday, August 14, 2017 at 6:30 p.m. at Liberty Elementary School, 600 Liberty Pike, Franklin, Tennessee.

The following members were present:

Tim Stillings, Chair

Robin Newman, Treasurer

Alicia Barker, Secretary

Allena Bell

Kevin Townsel

Absent was: Robert Blair, Vice-Chair

*Others present were:* Dr. David Snowden, Dr. Catherine Stephens, Jesse Horne, Chip Sternenberg, Amanda Parks, Gina Looney, Beth Farrar, Dr. Kay Boan, Celby Glass, Mary Decker, and Dr. Roberta Hill, other members of leadership, principals, teachers, parents, FSSDEA and community members.

The Board of Education met in Executive Session before the regularly scheduled meeting. Mr. Chuck Cagle, legal counsel, declared there was no business deliberated and no decision rendered, only information about pending litigation given to the Board, during the Executive Session.

**I. MEETING CALLED TO ORDER**

Chair Stillings called the meeting to order at 6:39 p.m.

**II. PLEDGE OF ALLEGIANCE**

Principal Dr. Cheryl Robey welcomed those in attendance. Pack 188 members Adam and Ryan St. Amant and Troop 137 members Jonas and Colin Rendleman, under the direction of Den Leader Melanie St. Amant, posted the Colors and led the Pledge of Allegiance.

**III. RECOGNITIONS**

**Good News Awards** (on file) - Highlighted were: FSSD Student Artist of the Month, FES 4<sup>th</sup> grader Harrison Gentry; JES art teacher Cassie Stephens and JES preschool teacher Laura Pewitt for their publications; Kathy Banks representing FiftyForward Martin Center and the FLIP volunteer program; FMS STEM teacher Patty Littlejohn who was selected to represent the FSSD as a participant in the 6-8 grade Science Alternate Assessment Standards Setting Committee with the TDOE; MAC Supervisor Amanda Parks, whose department is the recipient of a 3-year LEAPs grant totaling \$397,197.

**IV. PUBLIC INPUT**

No one chose to address the Board.

V. REPORTS/PRESENTATIONS/DISCUSSION

1. **FSSD Property Concept Plan in Partnership with City of Franklin** – Mary Vavra, a Senior Urban Planner and Landscape Architect representing Barge, Waggoner, Sumner & Cannon, Inc. (BWSC), presented draft concept plans for developing the current green space, athletic fields and parking areas of FMS, PGS, FIS and JES. In development of these plans, BWSC worked with the City of Franklin administration, the Parks & Recreation Department and FSSD administrators to provide input and collaboration in this process. In July, BWSC took the concepts to the COF Capital Investment Committee and were received very well. After the presentation, comments were requested from the Board; there will be a future time as well for public, teacher and student input. Included in the plans are walking trails, sidewalks, parking upgrades, lit multi-purpose fields, softball and baseball fields, tennis and basketball courts, restrooms and storage buildings. Present were Mary Vavra, Paula Harris, Executive Vice President and Chief Marketing Officer of BWSC, Lisa Clayton, Director of the COF Parks Department, Erick Stuckey, City Administrator for Franklin government, and Paige Cruse, COF Parks & Recreation Superintendent.
2. **Nutrition Department Report on Summer Feeding** – Mrs. Robbin Cross, Nutrition Department Supervisor, presented a recap of the Summer Feeding program. The Nutrition Department served the community for forty days, for a total of 21,562 breakfast meals and 28,378 lunch meals. This was an increase of over 3,500 breakfasts and 2,500 lunches from the prior year. Mrs. Cross thanked Lee Kirkpatrick and the Annex crew, Robert Blair for donation of signage, and her staff for their hard work in preparation and delivery.
3. **Teaching and Learning Spotlight - “A Literacy-Focused Summer”**- Dr. Stephens presented the monthly spotlight. A complete Teaching & Learning report was also provided prior to the meeting updating current department events (all on file). Highlighted in the report was the multi-dimensional Family Literacy Camp at the COA for rising K-2nd graders and their families, which in part “helped our EL families learn some conversational English, become aware of community resources for their children” and demonstrated lessons they could model at home. Dr. Stephens also thanked those responsible for each of the successful summer camps throughout the district.
4. **Construction Report** – Information on current construction was provided prior to the meeting for the Board (on file). Mr. Sternenberg was on hand to answer questions from the Board.

VI. APPROVAL OF BOARD AGENDA

Alicia Barker made a **motion to approve the board agenda as presented**. Kevin Townsel **seconded** the motion, which **carried 5-0**.

## VII. APPROVAL OF CONSENT AGENDA

Allena Bell made a **motion to approve the consent agenda as presented**. Alicia Barker **seconded** the motion, which **carried 5-0**.

**Approved under Consent Agenda** (on file) were:

1. Minutes of Board Meeting dated July 17, 2017
2. Board of Education Meeting Schedule 2017-2018
3. Disposition of IDEA Matter
4. Bids: FMS Parking lot

## VIII. BUSINESS BEFORE THE BOARD

**Consideration of:**

1. **Policy Revision: Audits (2.703) – 1<sup>st</sup> Reading** - Public Chapter 383 requires that LEAs with findings in their annual audit submit a corrective action plan to the comptroller of the treasury. This plan must include the name(s) of the contact person responsible for the corrective action, the action taken or planned, and the anticipated completion date. TSBA has suggested the changes to this policy to reflect these new requirements. Legal and cross references are also updated. The administration recommended approval of the first reading.

Robin Newman made a **motion to approve the first reading of Audits (2.703) as written**. Allena Bell **seconded** the motion, which **carried 5-0**.

2. **Policy Revision: Interscholastic Athletics (4.301) – 1<sup>st</sup> Reading** – Public Chapter 260 requires that students be excused from participating in a school athletic event or related event, if the event is on an official school holiday, observed day of worship, or religious holiday. Legal and cross references have also been updated. The administration recommended approval of the first reading.

Allena Bell made a **motion to approve the first reading of Interscholastic Athletics (4.301) as written and waive the second reading**. Kevin Townsel **seconded** the motion, which **carried 5-0**.

3. **Policy Revision: Parental and Family Involvement (4.502) - 1<sup>st</sup> Reading** – TSBA has provided recommendations for updating this policy due to changes made to the State policy, also deleting references to the TN Comprehensive System-wide Planning Process (TCSP), since this program is no longer in effect. In addition to the changes described with this policy, language from the following policies have been included within this policy: 4.5021 (Family Engagement) and 4.5022 (Parental Engagement). For this reason, 4.5021 and 4.5022 are recommended to be deleted with the approval of changes to this policy. The administration recommended

approval of the first reading of 4.502, and deletion of 4.5021 and 4.5022 with the final reading of this policy.

Robin Newman made a **motion to approve the first reading of Parental and Family Involvement (4.502) as written and for the first reading to delete 4.5021 and 4.5022**. Allena Bell **seconded the motion**, which carried 5-0.

4. **Policy Revision: Promotion and Retention (4.603) – 1<sup>st</sup> Reading** - This revision request clarifies the role of the IEP team and adds language for students with 504 plans in recommendations for retention decisions for students with disabilities or other educational considerations. The administration recommended approval of the first reading.

Kevin Townsel made a **motion to approve the first reading of Promotion and Retention (4.603)** as written. Alicia Barker **seconded the motion**, which carried 5-0.

5. **Policy Revision: Acquired Immune Deficiency Syndrome (AIDS) – Personnel (5.401) – 1<sup>st</sup> Reading** - This revision request updates the policy for personnel in accordance with current legislation, as well as streamlining it for clarity in relation to the policy for students (6.404), also included on our agenda. The administration recommended approval of the first reading.

This policy revision was **tabled until the next meeting** due to incomplete information.

6. **Policy Revision: Acquired Immune Deficiency Syndrome (AIDS) – Students (6.404) – 1<sup>st</sup> Reading** - This revision request updates this policy for students in accordance with current legislation, as well as removing procedure and updating language. The format is changed using the model policy provided by TSBA to mirror the content of the corresponding policy for personnel. The administration recommended approval of the first reading.

Robin Newman made a **motion to approve the first reading of Acquired Immune Deficiency Syndrome (AIDS) – Students (6.404)** as written. Tim Stillings **seconded the motion**, which carried 5-0.

7. **For Deletion: Instructional Supplies (4.402) – 1<sup>st</sup> Reading** - TSBA recommends deleting this policy – State law no longer requires a portion of individual teacher instructional supply funds to be pooled with all such funds and spent as determined by a committee. Under this newly revised law, each teacher will individually be given \$200 total and will be able to decide how to best use the full amount. The administration recommended approval of the first reading of this policy for deletion.

Allena Bell made a **motion to approve the first reading of Instructional Supplies (4.402) for deletion and to waive the second reading.** Tim Stillings **seconded** the motion, which **carried 5-0.**

## **IX. DIRECTOR OF SCHOOLS REPORT**

**Dr. Snowden reported on the following:**

- **Recap of the first day of school:** Compliments go to our leadership team, especially our school administration, for the positive start to the new school year. Recognition was also given to the Maintenance & Landscaping Department for the well-manicured campuses as students headed back to school. Dr. Snowden also noted to the Board that our Transportation Department was on time today for the 3:30 dismissals, thanks to the planning by Mr. Horne and Mrs. McKee after changes to the PGS arrival/ dismissal times.
- **The “Opening Celebration”** – On August 3rd, all personnel gathered together for our official *Opening of Schools*. It is always great to see all of the employees together kicking off a new school year! Our speaker, world-class ironman Shay Eskew, delivered an empowering keynote address. The professional learning opportunities the rest of the day also went very well. Many of our professional learning sessions were presented by FSSD personnel – we are utilizing the talent we have in our district to share with others. We are appreciative to Mary Decker for securing and organizing all these learning opportunities. We very much appreciate the attendance of Board members for the morning program.
- **BANTIP** – The new teacher induction program was successful as thirty-eight (38) new teachers were officially welcomed to the FSSD. Mr. Stillings visited on the first morning to begin BANTIP. Many other FSSD team members assisted Dr. Hill during the three days of orientation. The new teachers also experienced a school bus tour of the FSSD during one of the days. The group is very impressive and we look forward to working and supporting them as they transition to our family.
- **State of the Schools Address hosted by the Williamson Chamber** – We are looking forward to seeing everyone at the annual State of the Schools Chamber luncheon on Tuesday, August 15<sup>th</sup>. We have many of those in our Teaching & Learning Department and principals attending that day as well. Also, we will have some FSSD students participating - students from Poplar Grove Middle will be singing the National Anthem and we will have other students talking about our 1:1 technology initiative.
- **“The Great American Solar Eclipse”** – This event will occur on August 21<sup>st</sup> and, thanks to Mary Decker, our Curriculum Coordinator, we are well underway in developing a viewing opportunity for our students and personnel to experience this once in a lifetime event and learning experience. We have received and distributed eclipse-safe viewing glasses for students and employees, purchased through the

Adventure Science Center. We are also reviewing and determining safety precautions with our teachers and staff. In addition, parents will have to provide written consent in order for their children to participate in the viewing.

- **TSBA Fall District Meeting** – This meeting will be held on September 28<sup>th</sup> this year, in the Houston County School District. At this time all Board members that are able to attend have been registered.
- **2017-18 Conference update:** The Board has been sent information on the state and national conferences and are currently being registered as we are notified that they will attend. Dr. Snowden thanked the Board for their representation at these conferences and the investment of time that they put in to leadership development.

**X. UPDATES**

**Finance and Administration** - John McAdams, Associate Director for Finance & Administration, provided the following (on file):

- Personnel Change Report for July, 2017/August, 2017
- Revenue and Expenditure Reports dated 7/2017
- Comparison of Sales Tax Revenue

**XI. ANNOUNCEMENTS**

Chair Stillings recognized Mrs. Paula Harris of BWSC, who is also Executive Director of Leadership Franklin, and also Mrs. Bell for being part of the 17-18 Leadership Franklin class.

**XII. ADJOURNMENT**

Chair Stillings adjourned the meeting at 7:44 p.m.



Tim Stillings, Chair

9-18-17

Date

ATTEST:



Alicia Barker, Secretary

9-18-17

Date