

August 10, 2015  
Franklin, Tennessee

The Franklin Special School District Board of Education met on Monday, August 10, 2015 at 6:30 p.m. at Franklin Elementary School, 1501 Figuers Drive, Franklin, with the following members present:

Tim Stillings, Chairman

Robert Blair

Robin Newman

Alicia Barker

Allena Bell

Kevin Townsel, present via teleconference in accordance with Board Policy 1.400

*Others present were:* Dr. David Snowden, Dr. Catherine Stephens, John McAdams, Dr. Kay Boan, Amanda Parks, Marilyn Ryan, Beth Herren, Dr. Roberta Hill, Mark Anderson, and other staff, principals, teachers, parents, FSSDEA and community members.

**I. MEETING CALLED TO ORDER**

Chair Stillings called the meeting to order at 6:37 p.m.

**II. PLEDGE OF ALLEGIANCE**

Principal Dr. David Esslinger welcomed those in attendance and led the Pledge of Allegiance.

**III. RECOGNITIONS**

**Good News Awards** (on file) - Highlighted was: FSSD Student Artist of the Month, Poplar Grove School 5<sup>th</sup> grader Alexie Haro. Also recognized by the Chair was Dr. David Snowden for the August/September 2015 issue of *Southern Exposure* magazine article "A Day in the Life of: David Snowden," written by Kerri Bartlett.

**IV. PUBLIC INPUT**

There was no one from the public that chose to address the Board.

**V. REPORTS/PRESENTATIONS/DISCUSSION**

1. **Executive PTO** - There was not a report from the Executive PTO.
2. **Nutrition Department Report on Summer Feeding**, presented by Marilyn Ryan. An overall report has been provided to the Board (on file). The Nutrition Department worked from the day following summer dismissal through August 5<sup>th</sup>, feeding two less days than last year, for a total of 18,244 breakfasts (4,710 more than last year)

Approved under Consent Agenda (on file) were:  
1. Minutes of Board Meeting dated July 20, 2015.

## VIII. BUSINESS BEFORE THE BOARD

### Consideration of:

1. **Contract Document for Director of Schools** - Mr. Townsel met with Dr. Snowden on August 4th to review the contract document and to discuss possible modifications. A copy of the current contract and a copy of the proposed contract document were included in the Board's packet for comparison. Mr. Townsel led the discussion related to this item: updates were summarized (on file): 1) The dates of the Employment Contract were updated to reflect the Board's vote to extend the Contract, extending until June 30, 2019; 2) This contract includes just over a 3% increase over what the Director's salary would have been at \$164,848. The Director's salary had not previously been adjusted to reflect the market for a high performing Director of Schools; 3) Under the Section VI. B. Retirement of the Director, language allows the Board to pay the Director's bonus, if earned, early should the Director give the Board four months' notice of the Director's intent to retire. This would allow the District to complete all payments to the Director during the Director's final year of the contract and not wait until the following school year. Chair Stillings asked and received approval that the contract would be accepted by Dr. Snowden if voted on. Mr. Townsel noted that from an accounting viewpoint the accrual for the possible earned bonus upon retirement should be accounted for in every yearly budget.

Robert Blair made a **motion to approve the contract for the Director of Schools as presented** (on file). Kevin Townsel **seconded** the motion. After discussion, the motion unanimously **carried 6-0**.

Dr. Snowden noted that his contracts have been a seamless process every time and appreciates the confidence that the Board and the community have shown.

2. **Policy Revision: Expenditure of Funds (2.800) – 1<sup>st</sup> Reading** - Recommended by TSBA and the State Department of Education, this policy revision addresses the responsibility of ensuring there are policies and procedures to determine whether expenditures are an allowable use of federal funds; requires the director of schools to comply with all rules and regulations; and that we implement federal grant expenditure procedures, as outlined in Chapter II of the Code of Federal Regulations Part 200 (2 C.F.R. 200). In addition, each district must comply with applicable methods and procedures for payment to minimize the time that elapses between the transfer of funds and disbursement by the district, in accordance with the Cash Management Improvement Act 31 C.F.R. Part 205. This policy change requires the director of schools to implement procedures to meet these requirements. Along with

Alicia Barker made a **motion to approve Non-Tenured Teachers (5.201) – 1<sup>st</sup> Reading as presented** (on file). Robert Blair **seconded** the motion. With no discussion, the motion **carried 6-0**.

6. **Policy Revision: Attendance (6.200) – 1<sup>st</sup> Reading** – This policy is being updated to reflect the current practices within our district. The administration recommended approval of the first reading.

Tim Stillings made a **motion to approve Attendance (6.200) – 1<sup>st</sup> Reading as presented** (on file). Allena Bell **seconded** the motion. With no discussion, the motion **carried 6-0**.

7. **Policy Revision: Student Assignments (6.205) – 1<sup>st</sup> Reading** – Recommended by TSBA due to a change in statute during the 2015 legislative session, this policy is being updated to reflect a revision to TCA 49-6-3102. This law will require a school principal to separate an alleged victim of child sexual abuse from an alleged perpetrator if the abuse allegedly occurred while the child was under the supervision or care of the school. Additionally, the parent or custodian can request that the child be moved to a different school if certain circumstances are met. The administration recommended approval of the first reading.

Kevin Townsel made a **motion to approve Student Assignments (6.205) – 1<sup>st</sup> Reading as presented** (on file). Robert Blair **seconded** the motion. With no discussion, the motion **carried 6-0**.

## **IX. DIRECTOR OF SCHOOLS REPORT**

**Dr. Snowden presented the following report to the Board:**

- **BANTIP** – The new teacher induction program met July 29-31 with 39 teachers in attendance. Mr. Stillings, on behalf of the Board of Education, welcomed all the new teachers on the first morning, as did Dr. Snowden as they began three days of orientation. Dr. Snowden liked the excitement and enthusiasm of the group and look forward to having them as part of the FSSD family.
- **TSBA Fall District Meeting** – This meeting will be held on September 10<sup>th</sup> this year, in the Clarksville-Montgomery County School District at Rossvie High School. All Board members, director and administrative assistant are registered. Carpooling will be available.
- **Opening of Schools** – On August 3rd, our official *Opening of Schools Program* went very well. Thanks to the Board members for being in attendance to help welcome everyone back. Along with recognizing our new faculty and staff, “Bring It On” was the theme to energize everyone, in which Dr. Stephens and team sung and Mary Decker choreographed. Speaker Keni Thomas provided a thought-provoking

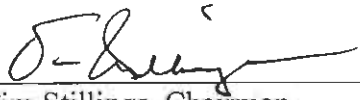
- Personnel Change Report for July, 2015/August, 2015;
- Revenue and Expenditure Reports dated 7/2015.

**XI. ANNOUNCEMENTS**

John McAdams provided a report on tax collections and the effect on the budget.

**XII. ADJOURNMENT**

Chairman Stillings adjourned the meeting at 7:36 p.m.

  
\_\_\_\_\_  
Tim Stillings, Chairman                      9/21/15  
Date

ATTEST:   
\_\_\_\_\_  
Alicia Barker, Secretary                      9-21-15  
Date