

April 10, 2017
Franklin, Tennessee

The Franklin Special School District Board of Education met on Monday, April 10, 2017 at 6:30 p.m. at Moore Elementary School, 1061 Lewisburg Pike, Franklin, Tennessee. The following members were present:

Tim Stillings, Chairman
Alicia Barker
Allena Bell
Robert Blair
Robin Newman
Kevin Townsel

Others present were: Dr. David Snowden, Dr. Catherine Stephens, John McAdams, Dr. Kay Boan, Beth Herren, Mark Anderson, Dr. Roberta Hill, Susannah Gentry, Robbin Cross, Amy Fisher, Amber Whitley and other staff, principals, teachers, parents, FSSDEA and community members.

A reception honoring our school and district Teachers of the Year was held in the lobby of Franklin Elementary beginning at 6:00 p.m.

I. MEETING CALLED TO ORDER

Chairman Stillings called the meeting to order at 6:32 p.m.

II. PLEDGE OF ALLEGIANCE

Principal Mrs. Lisa Burgin welcomed those in attendance. Jack Maxwell from Boy Scout Troop 137, also Liam Maxwell and Markus Dilling of Cub Scout Pack 188 posted the colors and led the Pledge of Allegiance.

III. RECOGNITIONS

Good News Awards (on file) - Highlighted: FSSD Student Artist of the Month PGES 4th grader Clayton Hodgin; FMS teachers Diane Miller, Jessica Cervenak, Brooke Grider and psychologist Hanni Watson, who presented at the TN Partners in Education Conference in February; FMS teacher Nicole Goode and Maintenance Technicians Doug Bartke and Bobby Dickson for the 3-dimensional mural placed in their office.

FSSD's Top 40 Volunteers – Celebrated for their outstanding volunteerism were: from Franklin Elementary: Kathy Caudill, Nicole Clark, Lori Jones, Cheryl Kidd, Shannon McWaters; from Johnson Elementary: Terri Coffman, April Ingram, Holly Spain, Vicky Stiles and Hilda Zaragoza; from Liberty Elementary: Jennifer Dilling, Catie

Fein, Melissa Hampton, Debra Myrick, and (shared honor) Chris and Brooks Reid; from Moore Elementary: Amanda Bradley, Ellen Burdine, Annie Ecken, Cindy Hamilton and Carol Marks; from Poplar Grove Elementary: Linda Keur, Andrea Laycock, Diane Moore, Christy Pauley and Sangeeta Rao Ramana; from Freedom Intermediate: Cindi Brown, Jenny Szulczewski Jones, Lisa Robertson, Melissa Brackebusch and Kim Stinson; from Freedom Middle: Kim Stinson, Jennifer Alvey, Sarah Holihan, Angela Powell, and Amie Tindall; from Poplar Grove Middle: Elizabeth Barthel, Kristen Brown, Amy Rivera, Patrick Stroh and Carissa Zelnick.

IV. PUBLIC INPUT

- Nikki Russell, 961 Glass Street, Franklin, parent of Nick Russell, student of Poplar Grove Middle – addressed the Board regarding concern of chemical fumes being emitted during re-roofing at Poplar Grove Middle.
- Nick Russell, 961 Glass Street, Franklin, student of Poplar Grove Middle – addressed the Board describing symptoms he has had during the re-roofing project.
- Daniela Kunz – addressed the Board regarding National Health Schools Day, the group “Parents for Students Safety”, indoor air quality, and Poplar Grove re-roofing.
- Dan Lampkin, father of Freedom Intermediate student – addressed the Board on several issues regarding the Transportation Department and school incidents.

V. REPORTS/PRESENTATIONS/DISCUSSION

1. **Realtor Good Works Foundation** - Kyle Shults and Jordan Vaughn presented a check in the amount of \$30,000 for the purchase of playground equipment on behalf of this foundation.
2. **Executive PTO Report** – there was not a report.
3. **Teaching and Learning Spotlight - “2017-18 Registration”** - Information presented is highlighted in the Teaching & Learning report (on file). Recognized were: Drew Bingham, Celby Glass, Susannah Gentry, Helen Castillo, attendance secretaries, parent liaisons, principals, and assistant principals for their diligent work in the registration process.
4. **Construction Report** – Information on current construction was provided prior to the meeting for the Board (on file).

VI. APPROVAL OF BOARD AGENDA

Allena Bell made a **motion to approve the board agenda as presented**. Robert Blair **seconded** the motion, which **carried 6-0**.

VII. APPROVAL OF CONSENT AGENDA

Robin Newman made a **motion to approve the consent agenda as presented**. Alicia Barker **seconded** the motion, which **carried 6-0**.

Approved under Consent Agenda (on file) were:

1. Minutes of Board Meeting dated March 13, 2017;
2. Minutes of Special Called Meeting dated March 28, 2017;
3. Minutes of Board Work Session dated April 4, 2017;
4. Tax Anticipation Revolving Loan Agreement;
5. Budget Amendments

VIII. BUSINESS BEFORE THE BOARD

Consideration of:

1. **FSSD Volunteer of the Year submission to TSBA** – As in past years, we request that you approve a non-school based committee to impartially choose the FSSD Volunteer of the Year based on principal recommendation through pre-determined criteria outlined by TSBA. This volunteer will represent our district in consideration, first for the TSBA Mid-Cumberland Volunteer of the Year, and ultimately for the TSBA Tennessee Volunteer of the Year Award. The FSSD Volunteer of the Year will then be announced at the May meeting. We are very fortunate to have outstanding volunteers in our district: in the past four years, FSSD volunteers have received the honor of TSBA Mid-Cumberland District Volunteer of the Year twice. The administration requested approval of the committee for submission to TSBA.

Robin Newman made a **motion to approve the committee to select the FSSD Volunteer of the Year**. Kevin Townsel **seconded** the motion, which **carried 6-0**.

2. **Policy Revision: Sick Leave (5.302) – 2nd Reading** - This policy revision updates language based on current practice and legislative changes; also, the legal and cross references are updated. There were no changes requested by the Board upon first reading; however, we have inserted the effective date (FY 2017-18) for a change in number of days before our benefits department will require doctor and FMLA paperwork. This year the paperwork was required after the third day, and next year FMLA paperwork will be required after the fifth day. The administration recommended approval of the second reading.

Tim Stillings made a **motion to approve the second reading of Sick Leave (5.302) as presented**. Robin Newman **seconded** the motion, which **carried 6-0**.

3. **Policy Revision: Use of the Internet/Intranet (4.406) - 1st Reading** - This revision updates language throughout the policy to provide additional clarity. The administration recommended approval of the first reading.

Kevin Townsel made a **motion to approve the first reading of Use of the Internet/Intranet (4.406) as presented**. Allena Bell **seconded** the motion, which **carried 6-0**.

4. **Policy Revision: Use of Personal Communication Devices and Electronic Devices (6.312) - 1st Reading** - This revision provides additional clarity as well as keeping it current with our district technology plan. The administration recommended approval of the first reading.

Robert Blair made a **motion to approve the first reading of Use of Personal Communication Devices and Electronic Devices (6.312) as presented**. Kevin Townsel **seconded** the motion, which **carried 6-0**.

IX. DIRECTOR OF SCHOOLS REPORT

Dr. Snowden reported on the following:

- **Budget Process for the 2017-2018 School Year** - Proposed dates for the budget work sessions are **April 24, May 15 and June 19**. As in past years, Operations Budgets for both Finance & Administration and Teaching & Learning are combined in the first work session, Revenue and Personnel will be reviewed in the second, and then a discussion of the cumulative impact will take place on the third work session, facilitating the possible completion of the budget process.
- **District Retirement Reception** – This year’s retirement reception will be held on Thursday, **May 4th** beginning at 6:00 p.m. at Freedom Intermediate School. We hope that your schedule will allow you to attend.
- **Faculty and Staff Appreciation Week** – During the week of May 1-5, our district will be honoring our faculty and staff in various ways. A basket of healthy snacks will be sent to the schools and other departments on behalf of the Board as in past years to let them know they are appreciated.
- **Gentry Educational Foundation Summer Plans** – There will not be an Annual Summer Camp this year, due to pending grants. Instead, there will be approximately 20 AST-recommended students for a half-day reading intervention session. They intend to resume the full-day summer camp schedule this coming year. We appreciate the enrichment Gentry provides to our students.

X. UPDATES

Teaching and Learning - Dr. Catherine Stephens, Associate Director for Teaching & Learning, provided the following (on file):

- FSSD Demographics dated 3/30/2017.

Finance and Administration - John McAdams, Associate Director for Finance & Administration, provided the following (on file):

- Personnel Change Report for March, 2017/April, 2017;
- Investment Report dated February 28, 2017;
- Revenue and Expenditure Reports dated 3/2017;
- Comparison of Sales Tax Revenue FY 2015-16 to FY 2016-17.

XI. ANNOUNCEMENTS


There were no announcements.

XII. ADJOURNMENT

Chairman Stillings adjourned the meeting at 7:14 p.m.



Robert Blair, Vice-Chair 5/8/17
Date

ATTEST: 

Alicia Barker, Secretary 5/8/17
Date