

July 18, 2016
Franklin, Tennessee

The Franklin Special School District Board of Education met on Monday, July 18, 2016 at 6:30 p.m. at Johnson Elementary School, 815 Glass Lane, Franklin, with the following members present:

Tim Stillings, Chair

Robert Blair

Robin Newman

Kevin Townsel

Allena Bell

Absent was: Alicia Barker

Others present were: Dr. David Snowden, Dr. Catherine Stephens, John McAdams, Mary Decker, Dr. Kay Boan, Amanda Parks, Amber Whitley, Amy Fisher, Chip Sternenberg, Beth Herren, Lee Kirkpatrick, Dr. Roberta Hill, Gina Looney, Mark Anderson and other staff, principals, teachers, parents, FSSDEA and community members.

A budget work session immediately preceded this meeting.

I. MEETING CALLED TO ORDER

Chair Stillings called the meeting to order at 6:30 p.m. A moment of silence was taken for the tragedies of the past week.

II. PLEDGE OF ALLEGIANCE

Assistant Principal Mrs. Ashley McCoy welcomed those in attendance and led the Pledge of Allegiance.

III. PUBLIC INPUT

No one from the public chose to address the Board.

IV. REPORTS/PRESENTATIONS/DISCUSSION

1. **Executive PTO** - There was not a report from the Executive PTO. The Executive PTO President asked that they be placed on the agenda for October and May for a report instead of each month, and added if there was an additional report.
2. **Teaching and Learning Spotlight - "15-16 Year in Review"** material was presented by Dr. Stephens in the Teaching & Learning report for this month (on file). Dr. Stephens was not able to be in attendance at this meeting.

V. APPROVAL OF BOARD AGENDA

Robin Newman made a **motion to approve the board agenda as presented**. Allena Bell **seconded** the motion, which **carried 5-0**.

VI. APPROVAL OF CONSENT AGENDA

Robert Blair made a **motion to approve the consent agenda as presented**. Allena Bell **seconded** the motion, which **carried 5-0**.

Approved under Consent Agenda (on file) were:

1. Minutes of Board Meeting dated June 13, 2016
2. Minutes of Special Called Meeting dated June 20, 2016
3. Minutes of Work Session dated June 20, 2016
4. Board of Education Meeting Schedule for 2016-2017
5. Annual Agenda for 2016-2017
6. Budget Amendments

VII. BUSINESS BEFORE THE BOARD

1. **Resolution Authorizing a Loan from the Energy Efficient Schools Council to the Franklin Special School District** - Following Board approval of the Energy-Efficient Lighting Upgrade proposal from Excel Energy Group at the June meeting, a resolution was presented to accept a low interest loan (1.0% per annum) in the amount of \$1,511,646.00 from the Energy Efficient Schools Council to begin upgrades. Money offset from the upgrade will be used to repay the loan. The resolution will give our Director of Schools authorization to sign the loan agreement and all forms necessary as required by the Council. The administration recommended approval of the resolution.

Kevin Townsel made a **motion to approve the Resolution Authorizing a Loan from the Energy Efficient Schools Council to the Franklin Special School District as presented**. Robert Blair **seconded** the motion. After discussion, the **motion carried 5-0**.

2. **Policy Revision: Emergency Preparedness Plan (3.202) - 2nd Reading** - Per TSBA Director of Policy & Staff Attorney, this policy update addresses the new State requirement to conduct a CPR and AED drill in schools that have an AED. In addition to the other types of drills listed in the policy, newly enacted legislature requires schools to perform an annual drill for employees and students to ensure they are aware of the steps that will be taken in the event of a cardiac emergency. There were no changes requested by the Board upon the first reading. The administration recommended approval of the second reading.

Tim Stillings made a **motion to approve the second reading for the policy revision of Emergency Preparedness Plan (3.202) as presented**. Robin Newman **seconded** the motion, which **carried 5-0**.

- 3. Policy Revision: Testing Programs (4.700) - 2nd Reading** – Per TSBA Director of Policy & Staff Attorney, due to new legislation this policy update reflects a change in the ability of parents to access questions and answers on their student's state-required tests. Public Chapter 844 requires districts to publicly disseminate how parents can access their student's questions and answers. There were no changes requested by the Board upon the first reading. The administration recommended approval of the second reading.

Robin Newman made a **motion to approve the second reading for the policy revision of Testing Programs (4.700) as presented**. Kevin Townsel **seconded** the motion, which **carried 5-0**.

- 4. Policy Revision: Religious Content of Courses (4.804) - 2nd Reading** - Per TSBA Director of Policy & Staff Attorney, this revision request reflects the enactment of Public Chapter 660, which requires districts to adopt a policy regarding the appropriate inclusion of religion in local curriculum and instructional materials. The changes indicate how religion should be addressed in the classroom and language is taken from Public Chapter 660 into the policy. In addition, a course syllabus must be made publicly available for all grades six (6) through twelve (12) in social studies, science, math, and English language arts courses. It must include standards, objectives, topics covered, major assignments, and field trips. Finally, the title of this policy is updated from “Religion in the Curriculum” to “Religious Content of Courses” and the recently passed legislation is added to legal references. Upon the first reading, the last sentence in Item 4 beginning in Line 15 that was given as optional (as an example) was requested to be left in the policy. The administration recommended approval of the second reading.

Tim Stillings made a **motion to approve the second reading for the policy revision of Religious Content of Courses (4.804) as presented**. Robert Blair **seconded** the motion, which **carried 5-0**.

- 5. Policy Revision: Attendance of Non-Resident Students (6.204) - 2nd Reading** - Per TSBA Director of Policy & Staff Attorney, this revision reflects the changes made by Public Chapter 882 authorizing boards of education to admit students from outside their respective school system at any time without the approval of the sending LEA. Previously, students were required to receive permission from the sending LEA within two weeks from the start of school. Districts can still require non-resident students to apply by a specific date or establish agreements with other school districts. As a topic of consideration, Line 1 “Students residing outside the Franklin Special School District, but within Williamson County...” may be expanded to include surrounding counties under conditions listed in the policy, with the understanding that

a suitable tuition would be properly calculated. There were no changes requested by the Board upon the first reading. The administration recommended approval of the second reading pending this consideration.

Allena Bell made a **motion to table the second reading for the policy revision of Attendance of Non-Resident Students (6.204) until more information.** Kevin Townsel **seconded** the motion. During discussion, it was requested that Mr. McAdams provide the Board the tuition amount for accepting students from surrounding counties if students were permitted to attend our district. It was also requested that the annual student tuition report include numbers of tuition students for the past five years. After discussion, **the motion to table the policy until the August meeting carried 5-0.**

6. **Policy Revision: Student Discrimination, Harassment, Bullying, Cyber-bullying and Intimidation (6.304) - 2nd Reading** - Per TSBA Director of Policy & Staff Attorney, this policy update has additional procedural requirements for bullying investigations based on recent legislation. Once a bullying report is received, the district must initiate an investigation within 48 hours and complete the investigation within 20 calendar days unless appropriate documentation can be produced justifying a longer investigation period. The law also requires districts to immediately notify the parents/legal guardians of a student involved in an act of harassment, intimidation, bullying, or cyber-bullying. In addition to a title update, legal and cross references have been added. There were no changes requested by the Board upon the first reading. The administration recommended approval of the second reading.

Tim Stillings made a **motion to approve the second reading for the policy revision for Student Discrimination, Harassment, Bullying, Cyber-bullying and Intimidation (6.304) as presented.** Allena Bell **seconded** the motion, which **carried 5-0.**

7. **New Policy: Use of Unmanned Aircraft Systems (Drones) (3.219) - 2nd Reading** - Per TSBA Director of Policy & Staff Attorney, districts are not required to have a drone policy in their manuals. However, the new policy outlines basic operating requirements and emphasizes that the individual operator is ultimately responsible for ensuring safe and legal operations of all unmanned aircraft systems. There were no changes requested by the Board upon the first reading. The administration recommended approval of the second reading.

Robert Blair made a **motion to approve the second reading for the policy revision of Use of Unmanned Aircraft Systems (Drones) (3.219) as presented.** Robin Newman **seconded** the motion. After discussion, the motion **carried 5-0.**

Please note that the next six policies concern Board meetings and have been reviewed in preparation of renewal of our Board of Distinction designation.

- 8. Policy Revision: Public Hearings (1.401) - 1st Reading** - This policy revision request updates the policy to comply with current law regarding public hearings for certificated employees. Classified employees are at will employees and fall under different governing laws, and are not covered under this policy. The administration recommended approval of the first reading.

Allena Bell made a **motion to approve the first reading and waive the second reading for the policy revision of Public Hearings (1.401) as presented**. Robin Newman **seconded** the motion, which **carried 5-0**.

- 9. Policy Revision: Notification of Meetings (1.402) - 1st Reading** - This policy revision request updates the policy to current language as suggested by TSBA. It also updates the required notification time of special board meetings from 5 days prior to 48 hours of notice. Please note that agendas for each meeting, both regular and special, are covered under Policy 1.403. The administration recommended approval of the first reading.

Tim Stillings made a **motion to approve the first reading and waive the second reading for the policy revision of Notification of Meetings (1.402) as presented**. Robert Blair **seconded** the motion, which **carried 5-0**.

- 10. Policy Revision: Agendas (1.403) - 1st Reading** - For this policy revision request, organizational changes have been made to the policy as well as an addition to the goals for accomplishment during the year in the "Annual Agenda" section. The additional goals are already included in our agendas and occur as needed. The administration recommended approval of the first reading.

Robin Newman made a **motion to approve the first reading and waive the second reading for the policy revision of Agendas (1.403) as presented**. Tim Stillings **seconded** the motion, which **carried 5-0**.

- 11. Policy Revision: Appeals To and Appearances Before the Board (1.404) - 1st Reading** - The proposed revision request adds clarification to the policy language and updates the policy to current practice of the Board. The administration recommended approval of the first reading.

Tim Stillings made a **motion to approve the first reading for the policy revision of Appeals To and Appearances Before the Board (1.404) as presented**. Robert Blair **seconded** the motion, which **carried 5-0**.

- 12. Policy Revision: Rules of Order (1.405) - 1st Reading** - This policy revision request adds a section on challenging procedure as outlined in the TSBA model policy and updates legal references. The administration recommended approval of the first reading.

Robert Blair made a **motion to approve the first reading and waive the second reading for the policy revision of Rules of Order (1.405) as presented.** Allena Bell **seconded** the motion, which **carried 5-0.**

13. Policy Revision: Minutes (1.406) - 1st Reading - The proposed revision request updates the process of the minutes of Board meetings to the current practice. The revision also updates legal references. The administration recommended approval of the first reading.

Tim Stillings made a **motion to approve the first reading and waive the second reading for the policy revision of Minutes (1.406) as presented.** Robert Blair **seconded** the motion, which **carried 5-0.**

IX. DIRECTOR OF SCHOOLS REPORT

Dr. Snowden presented the following report to the Board:

- **Budget Process for the 2016-2017 School Year** - With the final budget work session immediately preceding this Board meeting, we will be presenting the final budget for approval during the August meeting. We are appreciative of the diligent study of the options you have done over these past few months as we work to culminate our budget. It is never an easy task to develop a budget. We hope to have the final answers to present at the August meeting.
- **Opening School Program** - On August 1st, we will have our official *Opening of Schools Program*. Beginning at 7:00 a.m., a benefits fair in the cafeteria of PGS will be provided for employees to attend if they wish. At 8:00 a.m., all employees will attend the opening in the PGS gymnasium, and then the remainder of the day will be utilized for professional learning sessions. We hope your schedule will allow you to join us that morning to welcome faculty and staff members back for the new school year.
- **BANTIP** - The new teacher induction program will be meeting July 27-29. We look forward to working with our new teachers and administrators as the new school year begins.
- **TSBA Fall District Meeting** - This meeting will be held on September 22nd this year, in the Stewart County School District. Please let Carol know if you will be able to attend for registration purposes.

X. UPDATES

Teaching and Learning - Dr. Catherine Stephens, Associate Director for Teaching & Learning, provided the following (on file):

- Summary of Teaching and Learning Activity for the July Board Meeting;

Finance and Administration - John McAdams, Associate Director for Finance & Administration, provided the following (on file):

- Personnel Change Report June, 2016/July, 2016;
- Revenue and Expenditure Reports dated 6/2016.

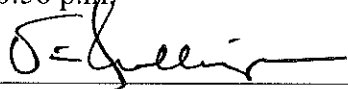
XI. ANNOUNCEMENTS

Mr. McAdams reported on the tax collection for the county.

Mrs. Bell congratulated Mr. Stillings for being a part of the Leadership Franklin class for 2016-17.

XII. ADJOURNMENT

Chair Stillings adjourned the meeting at 6:58 p.m.



Tim Stillings, Chair

8/8/16

Date

ATTEST:



Robert Blair, Vice Chair

8/8/16

Date