

October 17, 2016
Franklin, Tennessee

The Franklin Special School District Board of Education met on Monday, October 17, 2016 at 6:30 p.m. at Freedom Middle School, Franklin, Tennessee with the following members present:

Tim Stillings, Chair
Alicia Barker
Allena Bell
Robert Blair
Robin Newman
Kevin Townsel

Others present were: Dr. David Snowden, Dr. Catherine Stephens, John McAdams, Dr. Kay Boan, Amber Whitley, Amanda Parks, Robbin Cross, Amy Fisher, Chip Sternenberg, Lisa Chatman, Dr. Lee Kirkpatrick, Dr. Roberta Hill, Mary Decker, Mark Anderson and other staff, principals, teachers, parents, FSSDEA and community members.

There was not a tenure reception and recognition at this meeting as previously scheduled. This event will be held after scores have been received from the State for those teachers being considered for tenure.

I. MEETING CALLED TO ORDER

Chair Stillings called the meeting to order at 6:35 p.m.

II. PLEDGE OF ALLEGIANCE

Principal Dr. Kristi Jefferson welcomed those in attendance and led the Pledge of Allegiance.

III. RECOGNITIONS

Leadership Franklin Class of 2016-17 members in attendance were recognized. **Good News Awards** (on file) - Highlighted were: Student artist of the month for October PGMS 8th grader Adria Veile; PGES artists Gavin Centers, David Hernandez, Andres Martinez and Luis Melendez, who entered their photography in the 44th International Children's Exhibition of Fine Arts Lidice; PGMS cross country runners Addi Aguayo, Mary Katherine Griggs, Emma Laymon, Brent Dassow, Cade Casey and Bailey Pauley, who were top finishers in the HVAC Single A Division championship meet; PGMS 6th graders presenting winning projects in their language arts class: Esther Furlong, Abby Owen, Lilley Ernest, Mack Butters, Alexie Haro, Addi Aguayo, Payce Beathard, Sofia Murillo, Thomas Para, AJ Anderson and Myles Johnson; Board member Robin Cross

receiving her TSBA Level III Boardmanship certificate and pin; and Dr. Catherine Stephens, who is a participant in the multi-state Collaborative for Continuous Improvement of Educator Effectiveness Systems.

V. PUBLIC INPUT

Nedra Finney, 1128 Harpeth Ridge Road, Franklin, 615-373-8195: As Ms. Finney is not a resident of the FSSD, Tim Stillings moved that Ms. Finney be allowed to speak; Kevin Townsel seconded, further voted 6-0 by the Board, allowing Ms. Finney to address the Board during public input. Ms. Finney spoke regarding Board policy and processes.

VI. REPORTS / PRESENTATIONS / DISCUSSIONS

1. **Proclamation for “Be Nice Week”** - A proclamation was presented for the week of November 7-11 (on file).
2. **Executive PTO Report** - there was not a report from the PTO.
3. **Teaching and Learning Spotlight “Attendance Matters”** – presented by Celby Glass, Attendance and Safety Supervisor. Prior to the presentation, Dr. Stephens answered Board questions on information related to STAR Reading and Math proficiency and District Aimsweb results presented in the T&L report; also RTI² as to when the intervention, growth and reassessment by the AST team is addressed. Mrs. Glass addressed the Board in her role as attendance supervisor. Some of the duties that she touched on were regular meetings and trainings with the attendance secretaries, work with the WC Bullying Prevention Council, accounting for each child when the new year starts, and truancy processes. She reported that three of our schools have improved their attendance percentages over the past two years.
4. **United Way Raise Your Hand Tutoring**, presented by Sonya Johnson, Strategic Program Manager of United Way of Williamson County. Pam Bryant, CEO of WCUW, was also present. In partnership with FSSD and WCS, Raise Your Hand tutors with 2nd through 4th grades with their core curriculum, with a special focus on 3rd grade literacy. Their program runs for 10 weeks each semester, funded solely by grants that pay for tutoring, transportation and a snack for up to 55 students per school. They rely on school administration to let them know which students would benefit from this program. Volunteer tutors become education partners to support the teachers. Classes are one hour and work on both reading and math, and are tailored to each school. Support from the superintendents and principals are key, and the Board was thanked for their partnership. In an effort to put a book in every child's hand, they also found a grant that can furnish an ending gift of a book. Last year 92 and 93% of the students showed improvement. Volunteers to the program are welcomed.

5. **Construction Report** – an update was provided for the Board prior to the meeting (on file). Mr. Sternberg was available for questions.
6. **School Start Times** – Based on the results of a survey sent to parents and community members by WCS, a change in school start times was not recommended to be considered by our administration.
7. **Board Self-Evaluation Results and Meeting Assessment Report** - results of these items were provided to the Board prior to the meeting and portions were discussed (on file).

VII. APPROVAL OF BOARD AGENDA

Allena Bell made a **motion to approve the board agenda as presented**. Robert Blair **seconded** the motion, which **carried 6-0**.

VIII. APPROVAL OF CONSENT AGENDA

Robert Blair made a **motion to approve the consent agenda as presented**. Robin Newman **seconded** the motion, which **carried 6-0**.

Approved under Consent Agenda (on file) were:

1. Minutes of Board Meeting dated September 19, 2016
2. 2016 LEA Compliance Report

IX. BUSINESS BEFORE THE BOARD

1. **Extended Contract Program Proposals for 2016-17** - The Extended Contract Proposal being recommended for approval to send to the State Department of Education was provided prior to the meeting (on file). These are funds to be received from the State DOE to assist in meeting the needs of students. The amount in the proposal is \$58,345.00 (comprising the base allocation and benefits). This is the same amount as was budgeted last year. As in the FY 2015-16, LEAs were not budgeted Extended Contract Funds as in previous years. School districts are now allotted a lump sum of funds which includes any funds for teacher raises and any other adjustments to the BEP funding. If school districts desire to have Extended Contracts, the amount has to be expended from that lump sum. The school district utilizes the accountability guidelines and the individual and district school improvement plans to guide the allocation of these funds. Our principals and the Teaching & Learning team continue to stretch these dollars to meet some of our highest needs and important programs. The administration recommends approval.

Alicia Barker made a **motion to approve the Extended Contract Program Proposals for 2016-17 as presented**. Robin Newman **seconded** the motion. By roll call vote there were 6 yeas, 0 nays. The motion **carried 6-0**.

2. **New Policy: Workplace Bullying (5.504) – 2nd Reading** - While FSSD board policy protects personnel against sexual, racial, ethnic, and/or religious discrimination/harassment, this policy addresses workplace bullying. The policy was originally written by a district committee comprised of supervisors and teachers, spearheaded by Betsy Bagsby, with other members Dr. Hill, Dr. Kirkpatrick, Celby Glass and Lisa Chapman. It was further refined by the TSBA Director of Policy, administration, the Leadership Team, and our Principals group for the version submitted for consideration. There were no changes requested from the Board after first reading. The administration recommended approval of the second reading.

Alicia Barker made a **motion to approve the second reading for the revision of Workplace Bullying (5.504) as presented**. Kevin Townsel **seconded** the motion, which **carried 6-0**.

X. DIRECTOR OF SCHOOLS REPORT

Dr. Snowden presented the following report to the Board:

- **Student Tuition Report** - We have provided a tuition report for the 2016-17 school year. We have a total of 135 students who currently attend FSSD schools but live outside the school district; of this number, 117 of those students are children of FSSD employees. The 2015-16 information for comparison.
- **Free & Reduced Students** - We have included information related to the Free and Reduced Meal percentages for each school and the district as a whole.
- **Parent- Teacher Conferences** - Conferences are in full swing as the 1st Marking Period ends on Thursday, October 7th. Report cards will be issued on the Friday following Fall Break, October 21st.
- **Visitor Management System Installation** - We are in the process of installing our first "Visitor Management System" at Liberty Elementary. We are optimistic the new system will provide a more secure and effective method of administering the visiting process. We will be evaluating this system during the next few months as we look to expand the system to all schools.
- **Fall Break** - The FSSD's student Fall Break will occur October 10 - 14. District offices will be closed as well during this time.
- **TSBA Annual Convention and Leadership Conference** - November 4-7th, we are all registered to attend the convention this year, we also have several representing us at the Leadership Conference. Thank you for the time that you devote in these learning opportunities to be better informed in serving the district as Board members.

- **Board of Distinction submission** - You will have completed the final steps for submitting to TSBA renewal of your Board of Distinction. Congratulations on the high assessment that you received from the visiting Board members during critique of the last meeting. You should be recognized during the Sunday afternoon awards at the upcoming convention.
- **Election Day** - Our district will be closed on November 8th for the Presidential Election and other electoral choices. Polling will be in the following schools that day: Franklin Elementary & Liberty Elementary.
- **FSSD Be Nice Week and Veteran's Day Parade** - This year we will be having Be Nice events throughout our district the week of November 7th, ending with the Veteran's Day Parade on November 11th. This campaign will begin with the Board officially declaring Be Nice Week with a proclamation (presented at this meeting). Six FSSD "Be Nice Student Ambassadors" from each school will walk in the City of Franklin's Veteran's Day Parade alongside our fourth graders, FIS Bulldog Council, and FMS/PGMS band, followed by the Story Bus Plus. We hope that you will be able to visit our schools during this week. We also invite you to ride or walk in the Veterans Day Parade on November 11th if your schedule permits.
- **Eighth Grade Career Exploration Day** - This annual event will be held on Thursday, November 10th at the Williamson County Agricultural Exposition Park. All 8th graders will attend the event, joined by 8th graders from WCS, private schools and homeschool. The event's purpose is to allow students to explore their interests and career options, and make plans for education to better prepare for the world of work. More than 100 exhibitors and sponsors are expected this year, and we are so appreciative of the generosity of the many community members willing to participate in this important program. As in past years, Dr. Lee Kirkpatrick, as well as administrators, counselors and teachers at PGMS and FMS work tirelessly to make this event a success.
- **NABSE Conference** - November 16 - 20th, if attending you will receive your travel packet at this board meeting. Thank you for representing our district, Mrs. Bell, Mr. Blair, and Mr. Townsel.
- **NSBA Conference** - Registration and hotel will be booked during Fall Break for this conference scheduled for March 25-27, 2017 in Denver, based on your preferences.

XI. UPDATES

Teaching & Learning - Dr. Catherine Stephens, Associate Director for Teaching & Learning, provided the following (on file):

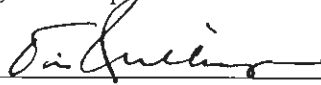
- Demographic report dated 09/30/16;
 - Summary of Teaching & Learning Activity for the October Board Meeting
- Finance & Administration** - John McAdams, Associate Director for Finance & Administration, provided the following (on file):
- Personnel Change Report September, 2016/October, 2016
 - Investment Report dated August 31, 2016
 - Revenue and Expenditure Reports dated 9/2016

XII. ANNOUNCEMENTS

There were no announcements.

XIII. ADJOURNMENT


Chair Stillings adjourned the meeting at 7:35 p.m.



Tim Stillings, Chair

11-15-16
Date

ATTEST:



Alicia Barker, Secretary

11-15-16
Date