

May 8, 2017
Franklin, Tennessee

The Franklin Special School District Board of Education met on Monday, May 8, 2017 at 6:30 p.m. at Poplar Grove Elementary School, 2959 Del Rio Pike, Franklin, Tennessee. The following members were present:

Robert Blair, Vice-Chair

Alicia Barker

Allena Bell

Kevin Townsel

Tim Stillings was not present but joined by electronic attendance in accordance with Board Policy 1.400 and therefore was a voting member.

Not present: Robin Newman

Others present were: Dr. David Snowden, Dr. Catherine Stephens, Dr. Kay Boan, Robbin Cross, Amanda Parks, Beth Farrar, Mark Anderson, Dr. Roberta Hill, Susannah Gentry, Amy Fisher and other staff, principals, teachers, parents, FSSDEA and community members.

A reception honoring our school and district Classified Employees of the Year was held in the lobby of Poplar Grove Elementary beginning at 6:00 p.m.

I. MEETING CALLED TO ORDER

Vice-Chair Blair called the meeting to order at 6:33 p.m.

II. PLEDGE OF ALLEGIANCE

Principal Mrs. Alisha Erickson welcomed those in attendance and led the Pledge of Allegiance. The Poplar Grove Middle School Orchestra, under the direction of Michael Rybiski, played "My Country 'Tis of Thee".

III. RECOGNITIONS

Classified Employees of the Year –

FES - Sandra Galavin (Assistant Cafeteria Manager); JES – Rebecca Lounsberry (Cafeteria Manager); LES – Laura Harvaneck (Paraprofessional); MES – Debbie Aldis (MAC Site Manager); PGES – Rhonda Sternenberg (Attendance Secretary); PGMS – Liz Cowan, R.N. (Nurse); FIS – Becky Deal (Paraprofessional); FMS – Lucinda West (Paraprofessional); Maintenance/Transportation – Doug Bartke (Maintenance);

District Employee of the Year – Joy Crunk (Special Populations Assistant)

Honorees were recognized by the Board and presented with a monetary gift provided by 1st Tennessee Bank (school/department honorees \$100, district honoree \$500.)

Good News Awards (on file) - Highlighted: FSSD Student Artist of the Month FIS 6th grader Luke Burnett; Duke Talent Identification Program Honorees FMS students Chandler Bell, Olukemi Onadeko, Abhinav Reddy, Andrew Reid and Emily Taylor, and PGMS students Kyra Kendall, Preston Khetsavanh and Colter Schaefer, of whom Abhinav and Emily have been invited to the Grand Recognition Ceremony on the campus of Duke University on May 22.

IV. PUBLIC INPUT

- Rochelle Wright, 2016 President of FSSDEA, thanked the Board and Director for their acknowledgement with treat baskets during the week of May 1-5. FSSDEA appreciates a warm relationship with the Board. Their TEA delegation recently received a plaque for Category 2 district participation. They will be sending a group for professional development this summer to New Orleans.

V. REPORTS/PRESENTATIONS/DISCUSSION

1. **Summer MAC Report** – Supervisor Amanda Parks gave the report for upcoming summer activities. Handouts were provided to the Board in advance for rates, a sample of the daily schedule, weekly themes and field trips, and the calendar for the summer. There is online registration this year. Last year, enrollment in Summer MAC was the highest recorded, they look forward to this Summer.
2. **Summer Feeding Report** – Supervisor Robbin Cross gave the report for the upcoming summer feeding locations and times. This is the 8th year of our district participating in Summer Feeding, now called the Seamless Summer Program. They will not be serving the week of July 4th. The Board was invited to visit the program and ride with the employees to the sites this summer.
3. **Teaching and Learning Spotlight - “Summer Professional Learning Opportunities”** – Dr. Stephens gave an update to the Board; information presented is highlighted in the Teaching & Learning report (on file).
4. **Construction Report** – Information on current construction was provided prior to the meeting for the Board (on file). Mr. Sternenberg was on hand to answer questions from the Board.

VI. APPROVAL OF BOARD AGENDA

Allena Bell made a **motion to approve the board agenda as presented**. Kevin Townsel **seconded** the motion, which **carried 5-0**.

VII. APPROVAL OF CONSENT AGENDA

Allena Bell made a **motion to approve the consent agenda as presented**. Tim Stillings

seconded the motion, which carried 5-0.

Approved under Consent Agenda (on file) were:

1. Minutes of Board Meeting dated April 10, 2017;
2. Minutes of Special Called Meeting dated April 24, 2017;
3. Minutes of Budget Work Session dated April 24, 2017.

VIII. BUSINESS BEFORE THE BOARD

Consideration of:

1. **2017-18 Director of Schools Performance Goals** – The final version of next year’s goals were submitted for Board review prior to the meeting. Mr. Townsel reviewed the process for the Board and read the goals to be approved.

Alicia Barker made a **motion to approve the 2017-18 Director of Schools Performance Goals as presented** (on file). Allena Bell **seconded** the motion, which **carried 5-0**.

2. **Policy Revision: Use of the Internet/Intranet (4.406) – 2nd Reading** - This revision updates language throughout the policy to provide additional clarity. There were no changes requested by the Board upon first reading. The administration recommended approval of the second reading.

Allena Bell made a **motion to approve the second reading of Use of the Internet/ Intranet (4.406) as presented**. Kevin Townsel **seconded** the motion, which **carried 5-0**.

3. **Policy Revision: Use of Personal Communication Devices and Electronic Devices (6.312) - 2nd Reading** - This revision provides additional clarity as well as keeping it current with our district technology plan. There were no changes requested by the Board upon first reading. The administration recommended approval of the second reading.

Alicia Barker made a **motion to approve the second reading of Use of Personal Communication Devices and Electronic Devices (6.312) as presented**. Kevin Townsel **seconded** the motion, which **carried 5-0**.

4. **Policy Revision: Visitors to the Schools/District Properties – Security Management (1.501) – 1st Reading** – This revision request updates the policy to current and future application within the schools, following with our security plan. The name of the policy also changes. The administration recommended approval of the first reading and to waive the second reading as this would allow the policy to go into effect for the remainder of this school year. This would be very helpful as we utilize the new visitor management/access control program at Liberty to work out any

minor issues prior to the beginning of the 2017-2018 school year.

Allena Bell made a **motion to approve the first reading of Visitors to the Schools/District Properties – Security Management (1.501) as presented and to waive the second reading**. Kevin Townsel **seconded** the motion. After discussion, the motion **carried 5-0**.

5. **Policy Revision: Registered Sex Offenders (1.808) – 1st Reading** – This revision request updates the policy to current practice, as each school should utilize their School Resource Officer as a first step if that option is available. The administration recommended approval of the first reading, also to waive the second reading so that it passes with Policy 1.501.

Tim Stillings made a **motion to approve the first reading of Registered Sex Offenders (1.808) as presented and waive the second reading**. Allena Bell **seconded** the motion, which **carried 5-0**.

6. **Policy Revision: Basic Curriculum Program (4.201) – 1st Reading** – This revision request is to update the policy to current language and updates the legal references. The administration recommended approval of the first reading.

Robert Blair made a **motion to approve the first reading of Basic Curriculum Program (4.201) as presented**. Kevin Townsel **seconded** the motion, which **carried 5-0**.

7. **Policy Revision: Special Education (4.202) – 1st Reading** - This revision request updates the age to the appropriate range for our district, language and the legal reference section. The administration recommended approval of the first reading.

Alicia Barker made a **motion to approve the first reading of Special Education (4.202) as presented**. Allena Bell **seconded** the motion, which **carried 5-0**.

8. **Policy Revision: Special Education Class Size and Placement (4.2021) – 1st Reading** - This revision request updates language and adds cross references. The title also changes to make it more descriptive of the contents. The administration recommended approval of the first reading.

Tim Stillings made a **motion to approve the first reading of Special Education Class Size and Placement (4.2021) as presented**. Kevin Townsel **seconded** the motion, which **carried 5-0**.

9. **Policy Revision: Summer School (4.204) – 1st Reading** - This revision request brings the policy up to current practice and better aligns with the TSBA model policy. The administration recommended approval of the first reading.

Allena Bell made a **motion to approve the first reading of Summer School (4.204) as presented**. Robert Blair **seconded** the motion, which **carried 5-0**.

- 10. Policy Revision: Special Programs – Homebound Instruction (4.2061) – 1st Reading** - This revision request clarifies the amount of time that the homebound instructor may meet with the student and changes the name of the policy, also for clarification. The number of the policy is adjusted to add another type of special program – remedial instruction (proposed for 1st Reading as 4.2062). The administration recommended approval of the first reading.

Allena Bell made a **motion to approve the first reading of Homebound Instruction (4.2061) as presented**. Tim Stillings **seconded** the motion, which **carried 5-0**.

- 11. New Policy: Special Programs – Remedial Instruction Outside of the School Day (4.2062) – 1st Reading** - This is a new policy which focuses on another type of special program – improvement of reading and math skills - for those students who require additional support based on demonstrated need, in programs outside the normal school day. TSBA has a model policy which lists both this program and homebound instruction (4.2061) together, but our Teaching & Learning Department recommends them as stand-alone policies. The administration recommended approval of the first reading.

Alicia Barker made a **motion to approve the first reading of Special Programs – Remedial Instruction Outside of the School Day (4.2062) as presented**. Kevin Townsel **seconded** the motion, which **carried 5-0**.

- 12. Policy Revision: English Learners (4.207) - 1st Reading** – This policy has been re-titled and revised to align with ESSA. Under ESSA, students for whom English is a second language are no longer referred to as ESL students. Instead, these students are referred to as English learners or ELs. Additionally, districts must ensure that parental notification requirements are met. The administration recommended approval of the first reading.

Kevin Townsel made a **motion to approve the first reading of English Learners (4.207) as presented**. Robert Blair **seconded** the motion. After discussion, the motion **carried 5-0**.

- 13. Policy Revision: Students With Disabilities – Special Education Services (6.500) – 1st Reading** - This revision request updates the educational age for students with disabilities within the FSSD, also updates language, legal and cross references. The title changes to make it more descriptive of the contents. The administration recommended approval of the first reading.

Alicia Barker made a **motion to approve the first reading of Students With**

Disabilities – Special Education Services (6.500) as presented. Allena Bell seconded the motion, which carried 5-0.

IX. DIRECTOR OF SCHOOLS REPORT

Dr. Snowden reported on the following:

- **TCAP** – The district is finished testing and is now in the process of being shipped back to the testing company for scoring. Dr. Snowden shared his appreciation for Dr. Boan and her team, teachers, administrators and proctors during the preparation and finally testing.
- **District Retirement Reception** – This year’s retirement reception was successful once again. Dr. Snowden thanked all that were able to attend and help in the event. The food was outstanding, thanks to the Nutrition Department.
- **Faculty and Staff Appreciation Week** – During the week of May 1-5, our district is honoring our faculty and staff in various ways. A basket of healthy snacks has been delivered to each of the schools and other departments on behalf of the Board.
- **FSSD Volunteer of the Year submission to TSBA** – We are very proud to announce that Chris and Brooks Reid, volunteers from Liberty Elementary, were chosen to represent our district for the TSBA Mid-Cumberland Volunteer of the Year selection. Our district will be strongly represented at the regional level.
- **Budget Process for the 2017-2018 School Year** – The remaining budget work sessions will continue **May 15** (review of the Revenue and Personnel proposed budget) and **June 19** (discussion of the cumulative impact).
- **July Board meeting** – The date of the July meeting was inadvertently scheduled for July 10; in past years we have met the third week of July due to the ending of budget meetings and allowing time if another work session should need to be called. We have rescheduled that meeting to July 17th.

X. UPDATES

Teaching and Learning - Dr. Catherine Stephens, Associate Director for Teaching & Learning, provided the following (on file):

- FSSD Demographics dated 4/27/2017.

Finance and Administration - John McAdams, Associate Director for Finance & Administration, provided the following (on file):

- Personnel Change Report for April, 2017/May, 2017;
- Investment Report dated March 31, 2017;
- Revenue and Expenditure Reports dated 4/2017;

- Comparison of Sales Tax Revenue FY 2015-16 to FY 2016-17.

XI. ANNOUNCEMENTS

Dr. Stephens reported that 78% of those students currently enrolled have registered online for the '17-'18 school year.

XII. ADJOURNMENT

Vice-Chair Blair adjourned the meeting at 7:25 p.m.



Robert Blair, Vice-Chair 6-12-17
Date

ATTEST:



Alicia Barker, Secretary 6-12-2017
Date