

August 8, 2016  
Franklin, Tennessee

The Franklin Special School District Board of Education met on Monday, August 8, 2016 at 6:30 p.m. at Moore Elementary School, 1061 Lewisburg Pike, Franklin, with the following members present:

Tim Stillings, Chair  
Alicia Barker  
Allena Bell  
Robert Blair  
Robin Newman  
Kevin Townsel

Others present were: Dr. David Snowden, Dr. Catherine Stephens, John McAdams, Mary Decker, Dr. Kay Boan, Amanda Parks, Robbin Cross, Amy Fisher, Chip Sternenberg, Beth Herren, Lee Kirkpatrick, Dr. Roberta Hill, Mark Anderson and other staff, principals, teachers, parents, FSSDEA and community members.

**I. MEETING CALLED TO ORDER**

Chair Stillings called the meeting to order at 6:32 p.m.

**II. PLEDGE OF ALLEGIANCE**

Principal Mrs. Lisa Burgin welcomed those in attendance. Under the direction of Pack Leader Lon Maxwell, Pack 188 scouts Adam St. Amant, Ryan St. Amant, Malachi Johnson and Liam Maxwell, led by Troop 137 scout Jack Maxwell, presented the colors and led the Pledge of Allegiance.

**III. RECOGNITIONS**

**Good News Awards** (on file) - Highlighted was: FSSD Student Artist of the Month, LES student Anna Myrick. Congratulations was given for our re-elected Board members Robert Blair, Alicia Barker and Kevin Townsel. Introductions were made to the Board of our new principal at Poplar Grove Middle Dr. Chris Treadway, and our new Freedom Intermediate principal Dr. Joel Hoag, who moved from Poplar Grove Elementary where he served as assistant principal.

**IV. PUBLIC INPUT**

- 2016-17 President of FSSDEA Rochelle Wright - congratulated the re-elected Board members on their successful campaign and welcomed back all of the district leadership. FSSDEA looks forward to working with the Board and having a great year.

**V. REPORTS / PRESENTATIONS / DISCUSSIONS**

1. **Summer MAC Program Update** - Amanda Parks, Supervisor reported on their successful "Summer of Exploration". Information presented in the report is on file.
2. **Nutrition Department Report on Summer Feeding** - Robbin Cross, Supervisor reported that in 47 days of summer feeding, they served 17,890 breakfasts (average of 380 per day), 25,795 lunches (average of 549 per day), and provided the Summer MAC program 5,473 snacks (average of 114 snacks per day).
3. **Teaching & Learning Spotlight - "TCAP Testing 2016-2017...What We Know So Far"** - Presented by Dr. Stephens, this information is also in the Teaching & Learning report for this month (on file).

**VI. APPROVAL OF BOARD AGENDA**

Allena Bell made a **motion to approve the board agenda as presented**. Alicia Barker **seconded** the motion, which **carried 6-0**.

**VII. APPROVAL OF CONSENT AGENDA**

Robin Newman made a **motion to approve the consent agenda as presented**. Alicia Barker **seconded** the motion, which **carried 6-0**.

**Approved under Consent Agenda** (on file) were:

1. Minutes of Work Session dated July 18, 2016
2. Minutes of Board Meeting dated July 18, 2016
3. Budget Amendments

**VIII. BUSINESS BEFORE THE BOARD**

1. **Approval of FY 2016-2017 Budget** - The final general purpose budget and debt service documents, including the budget summary and complete revenues and expenditures were provided for the Board's review (on file). Dr. Snowden reported that during the four budget work sessions, much was accomplished through great questions and discussions by the Board. The administration is appreciative of all the diligent work the Board did over these last few months. Dr. Snowden recognized the work done by Mr. McAdams and his department, as well as that of our administrators and supervisors during this budget process.

Dr. Snowden reported to the Board the following. In the General Purpose budget, there was a great deal of discussion related to the loss of significant revenue due to the cut of the Cost Differential Factor (CDF) in the BEP formula, which negatively impacted the FSSD and several other school districts around the State. The other cost factor

that we were not anticipating was the decision by the State to remove the option of “gap” health insurance, which enabled the district to save substantial dollars for the 2016 calendar year. Another focus was on providing a cost of living increase of at least two percent. That cost of living increase, along with the average of two percent associated with a step increase would equate to an approximate four percent salary increase for FSSD employees. That increase would also mirror the increase being received by the WCS employees. In the last budget work session, we included the figures related to a possible three percent cost of living increase. However, with the change in the health insurance cost, we are recommending that the funds that would have been used to fund the additional one percent cost of living raise be used to migrate employees back to the Partnership PPO plan which would now be the defined contribution by the school district. That transition of health plans would take place starting in January since our insurance operates on a calendar year instead of our district fiscal year. The administration recommended approval of the FY 16-17 budget as presented in these final documents.

**Please note: It was declared and recorded that for purposes of voting on the FY 2016-17 budget, Tim Stillings and Kevin Townsel publicly disclosed that as both have spouses that are employees of the district, they are voting their conscience and not for the benefit of their selves or their spouses.**

**Tim Stillings made a motion to approve the general purpose budget FY 2016-17 as presented. Robert Blair seconded the motion. After discussion, the motion carried unanimously 6-0.**

In regards to the Debt Service budget, the district is in a favorable position and the administration recommended the approval as it was in the presentation at the last budget work session.

**Alicia Barker made a motion to approve the debt service budget FY 2016-17 as presented. Allena Bell seconded the motion, which carried unanimously 6-0.**

Additionally through the budget process, budgets for federal, capital projects, Food Service and MAC were presented and discussed. The administration recommended approval of those proposed budgets as presented during the work sessions with the addition of the two percent cost of living increase.

**Tim Stillings made a motion to approve the FY 2016-17 operational budget, which includes federal, capital projects, Food Service and MAC budgets as presented. Robin Newman seconded the motion, which carried unanimously 6-0.**

- 2. FSSD Tax Rate** - With the approval of the 2016-2017 budgets, a tax rate corresponding to the General Purpose and Debt Service budgets needed to be set. The tax rate to fund the proposed budgets is .5564 cents for the General Purpose and .2726 cents for the Debt Service. Amounts are much different than last year as

properties in Williamson County have been reappraised. The administration recommended approval.

**Tim Stillings made a motion to approve the tax rate of .5564 cents for the General Purpose and .2726 cents for the Debt Service as presented.**

**Alicia Barker seconded the motion, which carried unanimously 6-0.**

- 3. Policy Revision: Appeals To and Appearances Before the Board (1.404) - 2nd Reading** - The proposed revision request adds clarification to the policy language as suggested in the TSBA model policy as well as updates the policy to current practice of the Board. The administration recommended approval of the second reading.

Robert Blair made a **motion to approve the second reading for the policy revision of Appeals To and Appearances Before the Board (1.404) as presented.** Allena Bell **seconded** the motion, which **carried 6-0.**

- 4. Policy Revision: Attendance of Non-Resident Students (6.204) - 2nd Reading** - Per the TSBA Director of Policy & Staff Attorney, this policy revision reflects the changes made by Public Chapter 882, authorizing boards of education to admit students from outside their respective school system at any time without the approval of the sending LEA. Previously, students were required to receive permission from the sending LEA within two weeks from the start of school. Districts can still require non-resident students to apply by a specific date or establish agreements with other school districts.

In review of the Board's motions, there were no changes requested by the Board upon the first reading in June. The second reading of this policy was tabled at the July meeting in order to have more information related to the possibility of acceptance of students from neighboring counties as tuition students as well as a report on the past 5 years of the number of tuition students accepted. This information is listed as an addendum to the policy for the Board's review. There was no recommendation from the administration for the second reading.

Background for the second reading (August) following the policy being tabled (July): Within the policy for consideration, Lines 1-2 "Students residing outside the Franklin Special School District, but within Williamson County" could be expanded to include surrounding counties under conditions listed in the policy, with the understanding that a suitable tuition would be properly charged. In that regard, on Lines 1-2 "...or neighboring counties..." has been added for this reading, again, for the Board's consideration only. Additional information was presented to the Board related to the possible consideration of the allowance for students in neighboring counties to request enrollment in the FSSD. The current annual tuition rate for those who reside outside the FSSD but within Williamson County is \$3,000: that tuition amount takes into account the payment of taxes to Williamson County. In regards to consideration of those who reside in neighboring counties, based upon the information provided, the

administration calculated the tuition amount to be \$3,600 annually. In that regard, Lines 4-6 of the policy was added for the Board's consideration "The tuition fee for students residing outside of Williamson County will be established independent of the tuition fee for students resident inside Williamson County."

A motion and second were made. Discussion followed with further revisions to the policy (listed below). Research was requested from the Board, to be presented again as an agenda item at the January retreat: What do other districts charge for tuition? How many students in other districts pay this amount of tuition?

Tim Stillings made a **motion to approve the second reading for the policy revision of Attendance of Non-Resident Students (6.204) with edits listed below**. Alicia Barker **seconded** the motion, which **carried 6-0**.

Upon second reading, edits were made for final approval: Lines 1-2 "*or neighboring counties*" was deleted. Line 3 "*annually*" was left in the policy as a change. Lines 4-6 "*The tuition fee for students residing outside of Williamson County will be established independent of the tuition fee for students residing inside Williamson County. Annual...*" was deleted. Line 9 "*should*" was left. Lines 10-11 were deleted (changes in legislation). Line 18 "*a teacher*" was changed to "*an employee*" (an update to current practice).

- 5. Policy Revision: Student Wellness (6.411) - 1st Reading** - The TSBA Director of Policy & Staff Attorney recommends the language contained in this revision based on recently enacted legislation, which updates the new physical activity standards. Students in grades K-6 are required to receive certain periods of non-structured physical activity per day, while students in grades 7-12 are required to receive ninety (90) minutes of physical activity per week. School districts across the State have had the opportunity to receive significant guidance from the State Department of Education related to this new statute. The SDE's work with the sponsors of the legislation was extremely important. The SDE stated that the sponsors never meant for physical education to not be included in the calculation of the required minutes so school districts were told to use those times in the calculations. It is our understanding the legislation will be officially amended once the legislative session begins in January. We brainstormed as a district and each school designed their schedule to meet the required minutes utilizing physical education. The administration recommended approval of the first reading.

Robin Newman made a **motion to approve the first reading for the policy revision of Student Wellness (6.411) changing Page 3 Line 9 "Grades 7-8" from "Grades 7-12"**. Allena Bell **seconded** the motion. After discussion, the motion **carried 6-0**.

## **IX. DIRECTOR OF SCHOOLS REPORT**

**Dr. Snowden presented the following report to the Board:**

- **“2016-17 Opening Celebration”** was extremely successful! It was great to have all of the FSSD employees in a centralized location to kick-off a new school year! Kim Bearden of the Ron Clark Academy provided a fabulous keynote address and helped to get everyone immediately focused. The additional professional learning opportunities went well also. We very much appreciate the attendance of the Board members attending this event.
- **BANTIP** - The new teacher induction program went extremely well and we are excited to welcome those who are new to the FSSD family. We look forward to working and supporting them as they transition.
- **Possible TSBA Service** - All Board members are encouraged to sign nomination with full support for: Mr. Stillings for TSBA Board of Directors Vice President and Mr. Blair for TSBA Mid-Cumberland Member at Large. Signature pages will be available at the meeting.
- **TSBA Fall District Meeting** - This meeting will be held on September 22nd this year, in the Stewart County School District.
- **TSBA Convention** - Registration is open for the Leadership Conference and Convention. Board members will be registered as they let us know which portions you will be able to attend. Delegate positions are also requested.
- **NABSE Conference** - Also in November, we will have at least two Board members attending this conference.
- We can't say enough how much we appreciate the dedication each of you has as members of our Board of Education, and in the many opportunities you take to enhance your knowledge so that our district can benefit from your leadership.

## X. UPDATES

**Teaching & Learning** - Dr. Catherine Stephens, Associate Director for Teaching & Learning, provided the following (on file):

- Summary of Teaching & Learning Activity for the August Board Meeting
- Gina Looney gave an update for the **Story Bus Plus**. A schedule was provided earlier this summer. The bus was staffed with teachers; 635 children enjoyed the bus for up to 45 minutes each. They could each have a summer feeding lunch, a free book, and other small goodies when they left.
- Mary Decker gave an update on the **YSI program**. 1,039 students attended, 114 teachers provided instruction. More information about this program is provided in the T&L report for this month.

Mr. Stillings commended Teaching & Learning: these two programs differentiate us from other districts.

- Mary Decker also gave a report on the **Summer Professional Learning** that was. 435 teachers, administrators and paraprofessionals attended at least one course. More information about this program is provided in the T&L report for this month. In regard to more professional learning, Dr. Snowden told the Board that a team will be going to the **Ron Clark Academy** where Kim Bearden teaches. Information on this visit will be discussed further at the next principals meeting.

**Finance & Administration** - John McAdams, Associate Director for Finance & Administration, provided the following (on file):

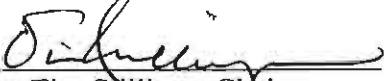
- Personnel Change Report July, 2016/August, 2016
- Investment Report dated June 30, 2016
- Revenue and Expenditure Reports dated 7/2016

**XI. ANNOUNCEMENTS**

There were no announcements.

**XII. ADJOURNMENT**

Chair Stillings adjourned the meeting at 7:43 p.m.

  
\_\_\_\_\_  
Tim Stillings, Chair

9/19/16  
Date

ATTEST:

  
\_\_\_\_\_  
Alicia Barker, Secretary

9/19/16  
Date