

June 8, 2015  
Franklin, Tennessee

The Franklin Special School District Board of Education met on Monday, June 8, 2015 at 6:30 p.m. at Poplar Grove Elementary School, 2959 Del Rio Pike, Franklin, with the following members present:

Robert Blair, Vice Chairman  
Kevin Townsel  
Allena Bell  
Robin Newman  
Absent was: Tim Stillings, Chair and Alicia Barker

Others present were: Dr. David Snowden, Dr. Catherine Stephens, John McAdams, Amy Fisher, Dr. Roberta Hill, Kay Boan, Beth Herren, Mark Anderson and other staff, principals, teachers, parents, FSSDEA and community members.

**I. MEETING CALLED TO ORDER**

Vice Chairman Blair called the meeting to order at 6:32 p.m.

**II. PLEDGE OF ALLEGIANCE**

Principal Mrs. Alisha Erickson welcomed those in attendance and led the Pledge of Allegiance.

**III. RECOGNITIONS**

**Good News Awards** (on file) - Highlighted were: FSSD Student Artist of the Month FIS 6th grader Anna Chi; Duke Talent Identification Program Honorees from FMS Ryder Duplessis, Augusto Fabricio, Alexander Huang and Daniel Hudson, and from PGMS Mason Blackburn, Margaret Deason, Steven Fort, Michael Joyner, Lexis Khetsavanh and Tanner Watkins, all of whom were recognized at the State Recognition Ceremony at Belmont University based on their performance on the ACT, also Margaret, Michael, Ryder and Daniel were also invited to the Grand Recognition Ceremony at Duke University for ACT minimum scores from 27-30 or a composite score of 28; FES Math Coach April Carrigan, who will participate in the Hope Street Group Tennessee State Teacher Fellowship; the 2015 HVAC Division A Tournament Champions PGS Lady Pioneers Softball Team members Hope Sternenberg, Meredith Owen, Alli Terry, Juliet Gear, Ella Martin, Maggie Rodgers, Ellie Grizzell, Alanna Eveland, Brenna Swiger, Catherine Ligon, Amelie Mennenga and Hannah Hermosa.

**IV. PUBLIC INPUT**

1. **Diana Siepel, FSSDEA representative and retiring FES teacher - publicly thanked**

- Dr. Snowden for the availability and consideration provided during meetings and discussions with Mrs. Siepel for her past fourteen years of representation of FSSDEA.
2. **Coreen Moore, retiring PGES Guidance Counselor** - represented the PGS faculty and staff who were in support of making Prisca Hill, Parent Liaison, full time instead of hiring an additional part-time parent liaison. She requested that the Board consider relationships rather than numbers in the budget approval process.

#### **V. REPORTS/PRESENTATIONS/DISCUSSION**

1. **Executive PTO** - There was not a report from the Executive PTO.
2. **Teaching and Learning Spotlight** - "*AdvancED District Progress Report*" was presented by Dr. Stephens. This information is further highlighted in the Teaching & Learning report for this month (on file).

#### **VI. APPROVAL OF BOARD AGENDA**

Allena Bell made a **motion to approve the board agenda as presented**. Robin Newman **seconded** the motion, which **carried 4-0**.

#### **VII. APPROVAL OF CONSENT AGENDA**

Robin Newman made a **motion to approve the consent agenda as presented**. Kevin Townsel **seconded** the motion, which **carried 4-0**.

**Approved under Consent Agenda** (on file) were:

1. Minutes of Board Meeting dated May 11, 2015
2. Minutes of Work Session dated May 18, 2015
3. Director of Schools Official Statutory Bond
4. Consolidated Application Approval for IDEA/ESEA
5. Budget Amendments
6. Bids: Transportation Department

#### **VIII. BUSINESS BEFORE THE BOARD**

**Consideration of:**

1. **Extension of Director of Schools Contract** - Mr. Townsel introduced and led the discussion of this agenda item. A copy of the current Director's contract was included for the Board's review for consideration of extension. The actual contract language will be presented for approval at the July Board meeting upon a review. Board member facilitators will meet with the Director of Schools to discuss any change in the contract. Recapping the State law, by statute, the longest period of a Director's contract is four years. No contract may be extended within the period of forty-five days prior to the general election and within thirty days after the election. Notice of consideration of an extension must be given at least fifteen days prior to the

scheduled meeting at which action may be taken (notice was provided to all media outlets on May 13, 2015) and the item must be first on the agenda. The school district has complied with all statutory requirements pertaining to this issue.

Kevin Townsel made a **motion to extend the contract for an additional three years**, from July 1, 2016 to June 30, 2019. The **total of the contract** would be extended to cover from **July 1, 2015 through June 30, 2019**, the full four years which is allowable. Allena Bell **seconded** the motion. After discussion, the motion **carried 4-0**.

Each Board member present praised Dr. Snowden for the accomplishments of our district during his time as Director. Dr. Snowden remarked that he was humbly blessed to be a part of this school district. With almost fourteen years as Director this July 1st, he appreciates the confidence that the Board has in him as a leader.

- 2. Continuation Budget** - Due to the fiscal year officially ending on June 30, 2015, the administration recommended Board approval of a continuation budget in order to operate until the new fiscal year's budget is adopted. The continuation budget does not allow for new expenditures that may occur in the next fiscal year. All expenditures that extend into the next fiscal year in this continuation budget are based upon the current budgeted amounts in all categories. The administration recommended approval of a continuation budget until the 2015-2016 budget is approved.

Kevin Townsel made a **motion to approve the Continuation Budget** as presented (on file). Allena Bell **seconded** the motion, which carried **carried 4-0**.

- 3. Policy Revision: Student Surveys, Analyses and Evaluations (6.4001) - 2nd Reading** - Based on recommendations from TSBA, this policy update reflects the provisions of TCA 49-1-705 which restricts the local board of education from collecting individual student data on political affiliation, religion, voting history and firearms ownership. In addition, this policy update is to reflect the provisions of TCA 49-1-706 which requires written parental consent prior to the collection of certain individual student biometric data. These include data involving the analysis of facial expressions, EEG brain wave patterns, skin conductance, galvanic skin response, heart-rate variability, pulse, blood volume, posture and eye-tracking. Legal references are also updated with this revision. After this policy revision was tabled at the April Board meeting, it has been confirmed that there is prior parental approval for eye testing and BMI data gathering, which are most common in our schools. The parent or guardian would also need to give consent if any of the other, less common items contained in Item 9 were to be measured. The administration recommended approval of the second reading.

Allena Bell made a **motion to approve the policy revision for Student Surveys, Analyses and Evaluations (6.4001) - 2nd Reading** as presented (on file). Robin

Newman **seconded** the motion, which **carried 4-0**.

- 4. Policy Revision: Detention (6.315) - 1st Reading** - This policy revision is to update wording and clarify the format that is used for the process. Principals have reviewed this policy for accuracy. The administration recommended approval of the first reading.

Robert Blair made a **motion to approve the policy revision for Detention (6.315) - 1st Reading as presented** (on file). Kevin Townsel **seconded** the motion. After discussion, the motion **carried 4-0**.

- 5. New Policy: Pediculosis (Head Lice) (6.4031) - 1st Reading** - This would be a new policy for our district. The reason for adoption of this TSBA policy is to outline and provide uniformity of the required treatment and readmission for the student. It also provides expectations from the district for excused absence during treatment. The administration has also provided accompanying information including Health Services Protocol, Procedures for Screening, additional information and a checklist to follow to evict head lice. The administration recommended approval of the first reading.

Kevin Townsel made a **motion to approve the new policy for Pediculosis (Head Lice) (6.4031) - 1st Reading as presented** (on file). Allena Bell **seconded** the motion, which **carried 4-0**.

- 6. Policy Revision: Accidents and Illnesses (6.410) - 1st Reading** - This policy revision is to update the forms currently in use. The accompanying exhibit to the current policy, "Student Treatment Form", should be replaced with the "Incident Report", which our district currently uses. The form will be in the policy manual as an attachment to the policy so that it is readily available when needed. The completed "Incident Report" is for internal use - to be kept on file with the principal and Director of Schools' office and not given to the parent - the parent is notified by phone to report the incident; also the prior form indicated that Williamson Medical Center will treat the child without charge, and this is no longer the case. The administration recommended approval of the first reading.

Allena Bell made a **motion to approve the policy revision for Accidents and Illnesses (6.410) - 1st Reading as presented** (on file). Robert Blair **seconded** the motion. After discussion, the motion **carried 4-0**.

- 7. Policy Revision: Emergency Allergy Response Plan (6.412) - 1st Reading** - The requested revision is to address in policy epinephrine auto-injectors available to treat a student believed to be having a life-threatening allergic or anaphylactic reaction at school. The administration recommended approval of the first reading.

Kevin Townsel made a **motion to approve the policy revision for Emergency**

**Allergy Response Plan (6.412) - 1st Reading as presented** (on file). Allena Bell **seconded** the motion. After discussion, the motion **carried 4-0**.

## **IX. DIRECTOR OF SCHOOLS REPORT**

**Dr. Snowden presented the following report to the Board:**

- **Budget Process for the 2015-2016 School Year** - On June 22nd, a discussion of the cumulative impact is scheduled, facilitating the possible completion of the budget process.
- **TCAP Quick Score Update** - A copy of the PowerPoint the SDE has sent to provide some explanation about the latest source of confusion around State testing was included in the Board's packet. The language around the confusion states that the "change in the calculation was not widely communicated to school districts." There is not anyone in the FSSD who heard about the change in calculation to Dr. Snowden's knowledge. The change was made during Commissioner Huffman's tenure so Commissioner McQueen had no role in that decision yet she has had to address the issue. The Quick Score calculation methodology for grades 3-8 was changed to the Cube Root method which was previously used for the End of Course tests. Quick scores are used for determining the 15% part of a student's grade and had no impact on performance levels for schools or districts. They also do not impact teacher evaluations or TVAAS. Most Superintendents were supportive of not making any change to the calculation since next year's assessment will be significantly different with the TNReady assessment.
- **Young Scholars Institute** - The YSI is off to a positive start! Junior Scholars is being held at Franklin Elementary, while Senior Scholars is being held at Poplar Grove School. Dr. Snowden has had opportunity to tour both sites, and the program is exceptional, kids are learning, they are having fun, and teachers are excited to be teaching. Logistical issues, especially related to traffic flow, have been resolved. YSI offers academically and artistically challenging, exploratory classes which are designed for independent, mature and highly motivated learners. Bus service is provided from one campus to the other for more convenient pick-up for parents who have children in both programs, and MAC is also available for FSSD students both before and after their YSI classes with bus service to that location as well. This year we are serving 429 Senior scholars and 644 Junior scholars between the two weeks of the camp. We are proud to provide this opportunity to the students of our community. Dr. Snowden asked that the Board visit the two sites if the schedule allows.
- **Summer Feeding Program** - For the sixth consecutive year, the Franklin Special School District is partnering with the Tennessee Department of Human Services (DHS) and with the U.S. Department of Agriculture (USDA) to offer a Summer Food Service Program (SFSP) to local children. The SFSP helps to bridge this hunger gap by providing free food to kids at community sites during the months of June and July.

The 2015 Summer Food Service Program began on Tuesday, May 26th. The program's goal is to make sure any child who needs breakfast or lunch can receive it - there are no forms to fill out or qualifications to meet. Any child under 18 is eligible to receive breakfast and lunch through the SFSP at no cost. Adults may purchase a meal for \$3. In addition to serving breakfast and lunch at the Franklin Elementary and Freedom Intermediate school cafeterias on specified dates and times listed on our website, the following community partners will also receive meals: the FSSD Summer MAC program, FSSD WeeMAC, the Franklin/Williamson County Boys & Girls Club, Franklin Housing Authority, The Gentry Foundation, Williamson County Parks & Recreation at Academy Park, Franklin Estates Mobile Home Community, FSSD Young Scholars Institute at Franklin Elementary, the Kids Academy at BGA, and visitors to the FSSD's Story Bus Plus program throughout its summer schedule. We anticipate feeding a record number of students breakfast and lunch this Summer. Last week there were 2 days that over 1,000 children were fed. We are thankful that we have that opportunity.

The board asked how we can anticipate how much food will be needed to serve the number of children each day. There is a mandatory orientation session with all of the partners where they are asked to call or email how many they are anticipating. With YSI going on there are 12-13 programs each day. Historical data is also used. The hardest to predict is the FHA at Franklin Estates - the first day there were 70 children lined up for free meals. Partners are provided meals for the week that we are closed so that those groups will not go hungry. August 6th is the last day.

- **Story Bus Plus** - This community based service program is staffed with certified teachers and will operate June 2 through July 16, except for the week of June 29th, when the district is closed. Hours of operation are from 9:00 to 12:00. The program offers reading time and storytelling to children ages 4 through 4th grade, or younger if accompanied by an adult, for up to 45 minutes per visit. On June 8, 22 and July 6th, the bus will be at the Franklin Estates Mobile Home Community solely for those residents; on Tuesdays it will be between Kroger and Target on Columbia Avenue, and on Thursdays it will be at the Publix on Riverside Drive. On these days, the Story Bus Plus will serve all children in the community. In addition, the Story Bus Plus travels to Gentry Foundation at Johnson Elementary for two Wednesdays in June, and to the Boys & Girls Club for two Wednesdays in June and another two Wednesdays in July. Only the children participating in those two programs utilize the services on those days. Information about the Story Bus Plus was out via our website as well as through the schools. A flyer that was sent home with all elementary students has been included in your packet.
- **Gentry Educational Foundation Programs** - This summer the Gentry Educational Foundation is running four camps at Johnson Elementary for different portions of the summer: The **Linda Cope Early Childhood Summer Camp** is focusing on reading, math, science, cooking, music, and PE. The camp director is Johnson Kindergarten teacher Heather Soder. **Miss Sue's Camp** is for Pre-K, K and 1st grade students and

is open from 7:30 to 5:30, zeroing in on math and reading skills, with 1-1/2 hours of each per day and giving one-on-one attention where needed. These students will also receive piano lessons, hands on science, and structured PE, music and art classes. The camp director is retired teacher Sue Carter. **Summer tutoring** for one-on-one help for Tier 2 and Tier 3 students runs from 8:00 to 1:00 and has *Learning Matters* partnering with them from 10:00 to 1:00 during that time to provide an additional four reading specialists to help with students in grades 2 through 8. This camp is directed by Johnson Elementary 1st grade teacher Colleen Hooper. Also this year as an additional opportunity, the FSSD is sponsoring the **Jan Cochran STEM in Sports Summer Camp** for Kindergarten through 6th grade students. This camp will be operated July 6-10, 2015, with children participating in two 90-minute STEM classes and three 50-minute enrichment courses each day. As an added bonus, *Belmont* is partnering with Gentry to allow camp-goers to visit their STEM and science labs during a portion of the camp. Camp hours are from 8:00 to 3:00, with aftercare available. Freedom Middle teacher Hollie Osteen is directing this camp. With each of these camps, the students receive a breakfast, lunch, and a snack. I am also happy to report that there have been 30 scholarships given so far this year for the Gentry camps.

- **Summer MAC** - Organized by MAC Supervisor Amanda Parks, the “Summer of Wonder” theme is woven throughout this Summer’s “SMAC” program, with weekly themes such as Getting Dirty Gardening, Splish-Splash Beach Week, Dive into Disney, What’s Your Superpower Week, MAC Athletics, Hawaiian Hullabaloo, Create and Make Week and field trips to Bowie Nature Center, swimming, Nashville Zoo, Sky Zone, Frist Center for the Arts, the bowling alley, Chuck E Cheese, and Jim Warren Park. There will also be guest speakers and additional activities this summer. Hands on activities that correlate with the theme and provide math, science, reading, and art education will also be a part of “Summer MAC”.
- **Dental Sealant Program and Well Vision Program** - There are two free health-related programs that our district was able to utilize during this past year. Franklin Elementary students had the opportunity to receive free teeth sealant services through the State of Tennessee Department of Health Mid-Cumberland Region. With parental consent, there were 39 students that participated in this program, saving our families \$3,549 in dental services. Franklin Elementary qualified for this program by having at least a 50% ratio of free or reduced students. In the past, Franklin Elementary, Johnson Elementary and Liberty Elementary have been able to qualify for this program. Another that was utilized was the Well Vision Program which provided an optometry exam for students who qualified under TennCare and whose parents gave consent for the on-site optometry exams. Of the 98 students participating in the optometry exams, the program provided eyeglasses to the 19 students who were found to have vision deficits. The in-kind amount of services rendered was \$14,062.00. Well Vision served students in all our campuses.
- **Administrator Summer Training** - District and School administrators will be

involved in several different professional learning opportunities this summer. From June 9th through the 11th, our Leadership Team will be meeting. June 9th will focus on the enhancement of all school district leaders through activities inspired by the Jeremy Kingsley book, Inspired People Produce Results. June 10th will focus on school related topics centered around Teaching & Learning, and June 11th will provide additional district-level learning for all district and school level administrators and supervisors.

- o The district will be closed June 29th through July 3rd.

**X. UPDATES**

**Teaching and Learning** - Dr. Catherine Stephens, Associate Director for Teaching & Learning, provided the following (on file):

- o Summary of Teaching and Learning Activity for the June Board Meeting;
- o FSSD Demographics dated May 28, 2015.

**Finance and Administration** - John McAdams, Associate Director for Finance & Administration, provided the following (on file):

- o Personnel Change Report for May, 2015/June, 2015;
- o Revenue and Expenditure Reports dated 5/2015.

**XI. ANNOUNCEMENTS**

Mr. McAdams reported that the March tax collection at 6% better than March 2014. February was down from 2014 but it turned around.

Mr. Blair encouraged the other Board members to participate in any of the items that Dr. Snowden reported on.

**XII. ADJOURNMENT**

Vice Chairman Blair adjourned the meeting at 7:26 p.m.



Robert Blair, Vice Chairman

7/20/15

Date

ATTEST:



Robin Newman, Treasurer

7/20/15

Date