

October 20, 2014  
Franklin, TN

The Franklin Special School District Board of Education met on Monday, October 20, 2014 at 6:30 p.m. at Freedom Intermediate School, 840 Glass Lane, Franklin, Tennessee, with the following members present:

Tim Stillings  
Robert Blair  
Robin Newman  
Alicia Barker  
Allena Bell  
Kevin Townsel

Others present were: David L. Snowden, Ph.D., John McAdams, Catherine Stephens, Ed.D., Mark Anderson, Amy Fisher, Mary Decker, Gina Looney, Kay Boan, Roberta Hill, Amanda Parks, and other staff, principals, teachers, parents, FSSDEA, community members and members of the local news media.

A reception honoring newly tenured teachers was held beginning at 6:00 p.m.

As part of the Board of Distinction process, our Board hosted three Board members to critique the October Board meeting: Butch Campbell, Chair of the Murfreesboro City Schools, Wayne Blair, Chair of the Rutherford County School District and Terry Hodge, Vice Chair of the Rutherford County School District. Chair Stillings thanked them for their willingness to assist in this process.

**I. MEETING CALLED TO ORDER**

Tim Stillings called the meeting to order at 6:35 p.m.

**II. PLEDGE OF ALLEGIANCE**

Principal Louise Larkin welcomed those in attendance. FIS 5<sup>th</sup> graders from Girl Scout Troop #2425 presented the colors and led the Pledge of Allegiance. Under the leadership of Kathy Speedy, Girl Scouts participating were Mikayla Pappas, Anna Speedy, Maddie Waldrop, Helena Montgomerie and Emma Summey.

**III. RECOGNITIONS**

**Good News Awards** were presented (on file). Highlighted were Student Artist of the Month for October PGES 2nd grader Erivan Flores; PGMS 8th graders Claudia Dassow, Meghan Ziegler, Keegan Reimer and Isaac Reimer for their exceptional cross-country season finish; grant recipients FMS Instructional Facilitator for Literacy Tequila

Cornelius and LES principal Dr. Cheryl Robey, whose schools received Dollar General Literacy Foundation grants; FIS special education teacher Marie White, who was accepted for the Explore Learning Reflex Educator Grant Program; and FIS 6th grade teacher Janet Parker, recipient of a grant through the Tennessee Arts Commission which will provide all sixth grade students with the opportunity to attend the play "*James and the Giant Peach*" in December.

**Liberty Elementary Reward School Designation** - Principal Dr. Cheryl Robey was presented with a banner from the State of Tennessee for the school's Reward status for 2013-2014.

#### IV. PUBLIC INPUT

No one from the public chose to address the Board.

#### V. REPORTS/PRESENTATIONS/DISCUSSION

1. **Executive PTO** – President Kirsten Fuller reported that September 16<sup>th</sup> was their first meeting. Chick-Fil-A sponsored the refreshments and a program sponsored through Chick-Fil-A, "Core Essentials", was introduced. The Executive PTO also discussed ways to increase PTO membership as well as possibly dues on a sliding scale in future years. Each school gave a report on their yearly activities. Everyone was invited to attend the next Executive PTO meeting. Some schools have extended their time for enrolling in membership, as the numbers of families seem to be down this year. The cost for membership has increased from \$5 to \$10 per family. As Board discussion, it was asked what the board can do to help increase membership. Chair Stillings suggested that this may be a topic at the Board Retreat in January to brainstorm for ideas.
2. **Teaching and Learning Spotlight** - "Differentiated, District Professional Learning Opportunities" was presented by Dr. Stephens. This information is further highlighted in the Teaching & Learning report for this month (on file).
3. **Delegates to the TSBA Conference** - the following Board members will serve as delegates at the 2014 TSBA Conference: Alicia Barker, Allena Bell and Kevin Townsel.
4. **School Appreciation from Board** - Chair Stillings opened discussion to treat the school hosting the monthly Board meeting by providing doughnuts or other refreshments the morning following the meeting. There was consensus among the Board that an informal breakfast would be served beginning next month to show appreciation and Board members would be present as they are available. Dr. Snowden will poll the principals to see when the best starting time would be for individual buildings.

**VI. APPROVAL OF BOARD AGENDA**

Allena Bell made a **motion to approve the board agenda as presented**. Robin Newman **seconded** the motion, which **carried 6-0**.

**VII. APPROVAL OF CONSENT AGENDA**

Robert Blair made a **motion to approve the consent agenda as presented**. Alicia Barker **seconded** the motion, which **carried 6-0**.

The items on the Consent Agenda (on file) were:

1. Minutes of Board Meeting dated September 15, 2014;
2. 2014 LEA Compliance Report;
3. Overnight Field Trip Request - Poplar Grove Middle School Competition Cheer Squad for competition at the UCA National Competition in Orlando, Florida, February 5-9, 2015.

**VIII. BUSINESS BEFORE THE BOARD**

Consideration of:

1. **Teachers Recommended for Tenure** - Letters from principals for each teacher being recommended for tenure status have been provided to the Board (on file). Documentation of attendance, summative evaluations and other information in the Human Resource Department was also available for the Board members if they chose to review. Also, an additional background check has been conducted within the last few months on each person eligible for tenure. This year, thirteen teachers were eligible for tenure and thirteen were being recommended for tenure status. As background, the time element related to teacher tenure was three years and it was changed to five years; therefore, it has been several years since the administration has recommended tenure. Each teacher's principal spoke on behalf of the teachers being recommended:

Johnson Elementary:	Suzanne Baker and Whitney Holland
Moore Elementary:	Jordan Cleveland
Freedom Intermediate:	Bret Burgess
Poplar Grove Elementary:	Karen Mennenga
Poplar Grove Middle:	Jenny Hayes, Genny Nash, Christopher Strelecki
Liberty Elementary:	Travis King, Lorie Proffitt, Laura Watts, Dianne Whiting
Franklin Elementary:	None for recommendation
Freedom Middle:	None for recommendation

Dr. Snowden attested that all thirteen individuals have met all of the requirements of the State of Tennessee and the Franklin Special School District (Board Policy 5.117).

Allena Bell made a **motion to approve the teachers recommended for tenure**. Robin Newman **seconded** the motion, which **carried 6-0**.

- 2. Policy Revision: Assignment/Transfer (5.115) - 2nd Reading** - This policy update request is to be aligned with statutory law. According to TCA 49-5-40, differing deadlines for assignment to schools based upon the classification of the system employee as reflected in the current policy is not authorized. The policy is also being updated to reflect current practices and legal references. Requested upon first reading, changes were made to include "grandchild, niece and nephew" in the list of immediate family members. The administration recommended approval of the second reading.

Robert Blair made a **motion to approve Assignment/Transfer (5.115) - 2nd Reading as presented** (on file). Kevin Townsel **seconded** the motion. With no discussion, the motion **carried 6-0**.

- 3. Policy Revision: Use of Personal Communication Devices/Electronic Devices (6.312) - 2nd Reading** - Recently adopted by FSSD, this policy update also includes the use of wearable technology. There were no changes requested upon first reading. The administration recommended approval of the second reading.

Robin Newman made a **motion to approve Use of Personal Communication Devices/Electronic Devices (6.312) - 2nd Reading as presented** (on file). Allena Bell **seconded** the motion. With no discussion, the motion **carried 6-0**.

- 4. Policy Revision: Student Records (6.600) - 2nd Reading** - Under current law, if a student transfers to a new LEA, the new LEA may "require disclosure and copies of the student's records ... including, but not limited to, disciplinary records from educational agencies where the student was previously enrolled." The new law, effective July 1, 2014, requires an LEA to transfer copies of these records. If the transfer is simply to another school within the district, the cumulative file shall be sent there. If the move is to another district, copies shall be sent to the new district. A copy of the FSSD "Employee Confidentiality Agreement" has been provided to the Board as a part of this policy review - as of August 2014, all personnel are required to sign this agreement as part of their employment. There were no changes in wording requested by the Board upon first reading. The administration recommended approval of the second reading.

Alicia Barker made a **motion to approve Student Records (6.600) - 2nd Reading as presented** (on file). Robert Blair **seconded** the motion. With no discussion, the motion **carried 6-0**.

- 5. Policy Revision: Family and Medical Leave (5.305) - 1st Reading** - Changes made to this policy reflect clarification and wording changes reflected in the Family and Medical Leave Act. The administration recommended approval of the first reading.

Allena Bell made a **motion to approve Family and Medical Leave (5.305) - 1st Reading as presented** (on file). Alicia Barker **seconded** the motion. With no discussion, the motion **carried 6-0**.

## **IX. DIRECTOR OF SCHOOLS REPORT**

Dr. Snowden presented the following report to the Board:

- **Student Tuition Report** – The Board was provided the current 2014-2015 tuition report (on file). There are a total of 120 students who currently attend FSSD schools but live outside the school district. Of this number, 110 of those students are children of FSSD employees. The 2013-2014 information was provided for comparison.
- **Summary of Summer Feeding Program** – The Board was provided a summary of the Summer Feeding Program for this past summer and the three previous summers (on file). As noted in the information, the FSSD provided 13,534 breakfast meals and 26,134 lunch meals to children this past summer. This was a substantial increase from the 2013 Summer Program.
- **Free and Reduced Percentages** - Information related to the Free and Reduced Meal percentages for each school and the district as a whole was provided to the Board (on file).
- **Director of Schools Advisory Council** - The members of the Director of Schools Advisory Council met for the first time this year on October 2nd. These meetings offer opportunities to celebrate successes at each school/department, as well as to bring concerns and questions to the Director of Schools.
- At the **TSBA Fall District Meeting** that was held on September 25<sup>th</sup>, there were two Board members recognized for their achievement: Allena Bell received her Level I Boardmanship award, and Alicia Barker received her Level II Boardmanship award. We congratulate these Board members on their achievement.
- **TSBA Annual Convention and Leadership Conference** - This conference will be held at the Nashville Gaylord Opryland Hotel and Convention Center on November 15-17. Each board member has been registered for whatever portion they are able to attend.
- **NSBA Conference** - Registration has begun for the NSBA Conference scheduled for March 21-23, 2015 in Nashville. The Board was requested to check their schedules so members can be registered.

**X. UPDATES**

1. **Teaching and Learning** - Dr. Catherine Stephens, Associate Director for Teaching & Learning, provided the following (on file):
  - Summary of Teaching and Learning Activity for the October Board Meeting;
  - FSSD Demographics dated 10/14/2014.
2. **Finance and Administration** - John McAdams, Associate Director for Finance & Administration, provided the following (on file):
  - Personnel Change Report for September, 2014/October, 2014;
  - Investment reports as of August 31, 2014;
  - Summary Revenue Reports and Summary Expenditure Reports for September 2014.

**XI. ANNOUNCEMENTS**


John McAdams reported that sales tax numbers as of July 2014 were almost 8% better than July 2013. The district's share was approximately \$26,000, nearly 5% better than last year.

Robert Blair thanked the Nutrition Department Coordinator, Marilyn Ryan, and her staff for the successful summer feeding program.

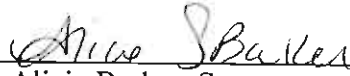
Dr. Snowden also thanked Marilyn Ryan and her staff for the excellent food prepared for the tenure reception.

**XII. ADJOURNMENT**

Chair Tim Stillings adjourned the meeting at 7:40 p.m.

  
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Tim Stillings, Chair                      11/10/14  
Date

ATTEST:

  
\_\_\_\_\_  
Alicia Barker, Secretary                      11-10-14  
Date